

NON-HOMELESS SPECIAL NEEDS

NON-HOMELESS SPECIAL NEEDS

Please also refer to the Non-Homeless Special Needs table on the following page.

1. *Identify actions taken to address special needs of persons that are not homeless but require supportive housing, (including persons with HIV/AIDS and their families).*

In order to address the unique needs of persons who are not homeless but require supportive housing, the St. Louis EMSA utilizes HOPWA funds to provide both short-term and longer-term housing assistance and associated case management. The Department of Health (DOH) efficiently coordinates HOPWA resources with Ryan White-funded HIV care programs to establish a continuum of services that meets the housing and support needs of persons living with HIV/AIDS and their families. Ryan White case managers are able to identify individuals in unstable housing situations or at risk of losing their housing and make appropriate referrals to HOPWA-funded programs. In addition, HOPWA-funded project sponsors are active members of the Continuum of Care, and able to coordinate with other HUD funding streams to increase the array of supportive housing options available to persons living with HIV/AIDS.

Grantee Name:		St. Louis City, Missouri																		
Non-Homeless Special Needs Including HOPWA		Needs	Currently Available	GAP	3-5 Year Quantities								Total			Priority Need: H, M, L	Plan to Fund? Y N	Fund Source: CDBG, HOH		
					Year 1		Year 2		Year 3		Year 4*		Year 5*		Goal				Actual	% of Goal
					Goal	Complete	Goal	Complete	Goal	Complete	Goal	Complete	Goal	Complete						
Housing Needed	52. Elderly	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0%	M	N		
	53. Frail Elderly	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0%	M	N		
	54. Persons w/ Severe Mental Illness	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0%	M	N		
	55. Developmentally Disabled	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0%	M	N		
	56. Physically Disabled	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0%	M	N		
	57. Alcohol/Other Drug Addicted	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0%	M	N		
	58. Persons w/ HIV/AIDS & their families	2,061	1,147	914	335	455	279	395	308	426	318	403	335	0	1,575	1,679	107%	M	Y	
	59. Public Housing Residents	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0%			
	Total	2,061	1,147	914	335	455	279	395	308	426	318	403	335	0	1,575	1,679	107%			
Supportive Services Needed	60. Elderly	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0%	H	Y	C	
	61. Frail Elderly	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0%	H	Y	C	
	62. Persons w/ Severe Mental Illness	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0%	M	N		
	63. Developmentally Disabled	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0%	M	N		
	64. Physically Disabled	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0%	M	N		
	65. Alcohol/Other Drug Addicted	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0%	M	N		
	66. Persons w/ HIV/AIDS & their families	36	0	36	50	67	50	39	218	376	208	616	50	0	576	1098	191%	H	Y	A,O
	67. Public Housing Residents	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0%			
	Total	36	0	36	50	67	50	39	218	376	208	616	50	0	576	1098	191%			

SPECIFIC HOPWA OBJECTIVES

OVERALL ASSESSMENT OF HOPWA GOALS AND OBJECTIVES

1. Overall Assessment of Relationship of HOPWA Funds to Goals and Objectives

Grantees should demonstrate through the CAPER and related IDIS reports the progress they are making at accomplishing identified goals and objectives with HOPWA funding. Grantees should demonstrate:

- a) That progress is being made toward meeting the HOPWA goal for providing affordable housing using HOPWA funds and other resources for persons with HIV/AIDS and their families through a comprehensive community plan;*

The total amount of HOPWA funds expended during Program Year 4 (PY4) was \$1,373,681. Of this amount, \$1,290,051 was expended to support tenant based rental assistance, short-term rent, mortgage and utility assistance, facility based housing, supportive services (case management) and housing information services throughout the St. Louis eligible metropolitan statistical area (EMSA), and \$83,630 was expended for grantee and project sponsor administration. The EMSA consists of seven counties in Missouri (St. Louis City, St. Louis County, St. Charles, Franklin, Jefferson, Washington, and Warren) and eight counties in Illinois (Clinton, Jersey, Madison, Monroe, Bond, Calhoun, Macoupin, and St. Clair). Of the \$1,290,051 expended on direct services:

- 133 households received tenant based rental assistance (TBRA) with HOPWA funds during this program year, compared to the goal of 168;
- 220 households received short-term rent, mortgage and utility assistance (STRMU) with HOPWA funds during PY4, far exceeding the goal of 110;
- 50 households received facility based transitional housing assistance with HOPWA funds during PY4 exceeding the goal of 40;
- 1,188 households received housing information services with HOPWA funds during PY4 far exceeding the goal of 900; and
- 566 households received supportive services (case management) with HOPWA funds during PY4, exceeding the goal of 208.

- b) That community-wide HIV/AIDS housing strategies are meeting HUD's national goal of increasing the availability of decent, safe, and affordable housing for low-income persons living with HIV/AIDS*

The St. Louis EMSA HOPWA program is designed to provide decent, safe, and affordable housing for low-income PLWH/A at varying stages of self sufficiency. The City of St. Louis Department of Health recognizes the diverse housing assistance needs and mitigating factors that impede an individual's access to housing; which in turn may create a barrier to receiving medication and care. Accordingly, the Department of Health secured two project sponsors in 2013 to provide a breadth of housing services: short term rental/mortgage/utility assistance, long term rental assistance, facility based housing, case management, and housing information services.

Each program participant is assessed upon intake to determine their level of self sufficiency and the type of assistance most likely to stabilize their living arrangements. The effectiveness of this strategy is indicated by the following outputs:

2013 Unduplicated Number of Households Receiving HOPWA Assistance By Service Category

	STRMU	TBRA	TH	Support Services (Case Mgmt)	Housing Information
Number Served	220	133	50	566	1,188
STRMU = Short Term Rent, Mortgage & Utility Assistance TBRA = Tenant Based Rental Assistance TH = Transitional Housing (Facility-Based)					

The Department of Health continues to work with each project sponsor to formulate strategies in an effort to overcome service barriers resulting from decreased housing availability and employment opportunities, legislative stipulations, and reductions in leveraged funds at the state and local level.

- c) *That community partnerships between State and local governments and community-based non-profits are creating models and innovative strategies to serve the housing and related supportive service needs of persons living with HIV/AIDS and their families;*

Housing providers work closely with local and state governmental entities to ensure that information about the need for housing is included in their priorities.

Doorways:

Doorways works closely with each client's designated Ryan White Case Manager to coordinate the delivery of services and support linkage to other sources of services that will promote housing stability. In addition, the organization is an active participant in the Homeless Services Continuum of Care groups for both the City of St. Louis and St. Louis County, which enables Doorways to identify a broader array of housing and related resources available to the clients.

Doorways works directly with the City and County Continuum of Care (CoC) groups to identify housing resources for the clients through non-HOPWA programs. CoC meetings attended monthly include providers from homeless shelters, food pantries, and employment programs. Finally, the Own Home Program Manager collaborates routinely with Urban League and United Way staff to facilitate the flow of information about services, seminars and opportunities to case managers who also work directly with the clients served through HOPWA.

Doorways utilizes a broad range of federally-funded housing programs to meet the diverse housing needs of people living with HIV/AIDS. These include the Section 811 program for persons with disabilities, the Permanent Supportive Housing Program for disabled homeless persons, and HOPWA. The organization also distributes housing funds made available through the Ryan White HIV/AIDS Treatment Extension Act of 2009, Part A. Support through these funding streams has enabled Doorways to successfully leverage millions of dollars in housing

assistance from the Missouri Housing Development Commission, the City of St. Louis Affordable Housing Commission as well as private philanthropic funds.

Peter and Paul Community Services:

During Program Year 4, Peter and Paul Community Services enhanced collaboration with Ryan White program by gaining access to the client-level database, which allows direct referrals from Ryan White case managers into the HOPWA-funded facility-based transitional housing program.

Peter and Paul also leverages state funding to enhance its programs. The Missouri Division of Economic Development (Neighborhood Assistance Program), Express Scripts, the MAC AIDS Foundation, Broadway Cares/Equity Fights AIDS, the Vatterott Foundation and other smaller foundations funded supportive services for residents and alumni of Positive Directions housing.

The agency has developed positive, mutually beneficial relationships with the staff of Doorways, as well as other housing and social service agencies, including Hosea House, St. Anthony of Padua, Shalom House, and the Urban League. In addition, Peter and Paul has developed a more structured program of helping clients with SSI or SSDI apply for HUD-funded Elderly and Disabled Housing sites, which can result in alternative independent housing options for clients who are ready to leave transitional housing, but require subsidies to do so.

Peter & Paul Community Services is also integrated in the City and County Homeless Services Continuum of Care (CoC) groups, and well connected with a variety of community service providers. Other agencies/persons providing services to Peter & Paul residents included Places for People, Food Outreach, New Hope Clinic, Doorways, Saint Louis Effort for AIDS, BJC Behavioral Health, Washington University Infectious Disease Clinic, the Center for Advanced Medicine, Project ARK (AIDS Resources & Knowledge), Health and Education for Youth, St. Patrick Center, Vocational Rehabilitation, St. Louis HELP, BASIC Drug and Alcohol Treatment Center, Southeast Missouri Community Treatment Program, Preferred Family Healthcare, Assisted Recovery Centers of America (ARCA), Bridgeway Behavioral Health, Dr. Mark Scheperle, Southampton Healthcare, Dr. David Parks, Dr. Denzel Jines, Dr. Timothy Case, Dr. Baltor, Missouri Department of Probation and Parole, Mercy Neighborhood Ministries, Society of St. Vincent de Paul, Harris-Stowe University, Legal Services of Eastern Missouri, Catholic Legal Assistance Ministries, Missouri AIDS Task Force, Kingdom House, VA Saint Louis Health Care System, SLU Hospital, Barnes Hospital, St. Alexius Hospital, St. Louis College of Health Careers, Colorado Technical School, Sanford-Brown College, Brown-Mackie College, St. Louis Community College at Forest Park/Florissant Valley/Meramac, St. Louis City Public Schools /Al Chapelle Community Center GED Program, SLATE GED, Guardian Angel Settlement at Hosea House GED, the Literacy Council, IRS Taxpayer Assistance Center, Stray Dog Theatre, CARE Optical, Crown Optical, Dr. Harry Brady (optometrist), Anheuser-Busch Eye Clinic, St. Louis Agency on Training and Employment (SLATE), the Metropolitan Employment Training (MET) Center, MERS-Goodwill, Planned Parenthood, West Pine Pharmacy, Bioscrip Pharmacy, Beverly Hills Pharmacy, Schnucks Specialty Pharmacy, Pine Lawn Dental, Commerce Bank, and a variety of specialty healthcare providers (dialysis, physical therapy, chemotherapy, podiatry, gastroenterology, neurology, surgery, proctology and podiatry).

- d) That through community-wide strategies Federal, State, local, and other resources are matched with HOPWA funding to create comprehensive housing strategies;*

HOPWA-funded housing providers seek grants and match funding from federal, state, and local sources as part of a comprehensive strategy to provide additional housing resources for PLWHA. Funds received through the Ryan White program, St. Louis City's Affordable Housing Trust Fund, and the Missouri Housing Development Corporation are used to meet needs such as short-term emergency housing and rental deposits, which are not part of the EMSA's HOPWA portfolio of services. HOPWA-funded programs can then provide transitional housing, short-term housing crisis assistance, or longer-term rental assistance. Existing permanent housing programs through Doorways, other CoC agencies, Shelter + Care, and local Housing Authorities are accessed as appropriate for those clients transitioning out of HOPWA assistance. The coordination of multiple funding streams and resources has ensured a full spectrum of housing interventions for PLWHA with diverse levels of need.

- e) That community strategies produce and support actual units of housing for persons living with HIV/AIDS; and finally,*

The HOPWA funds received by the St. Louis EMSA sponsor a 20 person facility-based program at Peter and Paul Community Services, as well as supporting the continued ability of PLWHA to locate and/or stay in units of community housing through the TBRA and STRMU programs.

- f) That community strategies identify and supply related supportive services in conjunction with housing to ensure the needs of persons living with HIV/AIDS and their families are met.*

HOPWA funds are used to provide both case management and housing information services in the St. Louis EMSA. These funds are important in helping to identify affordable housing resources, counseling clients on budget management and personal responsibility, as well as helping to establish effective housing plans to assist clients in moving towards greater self-sufficiency.

EXECUTIVE SUMMARY

2. *This should be accomplished by providing an executive summary (1-5 pages) that includes:*
- a. Grantee Narrative*
 - i. Grantee and Community Overview*
 - (1) A brief description of your organization, the area of service, the name of each project sponsor and a broad overview of the range/type of housing activities and related services*

The City of St. Louis is the recipient of Housing Opportunities for Persons with AIDS (HOPWA) funds for the St. Louis eligible metropolitan statistical area (EMSA). Formula funds are awarded to the Community Development Agency within the City of St. Louis and administered by the Grants Administration section within the Department of Health. The St. Louis EMSA is a bi-jurisdictional region that straddles Missouri and Illinois. The EMSA

consists of seven counties in Missouri (St. Louis City, St. Louis County, St. Charles, Franklin, Jefferson, Washington, and Warren) and eight counties in Illinois (Clinton, Jersey, Madison, Monroe, Bond, Calhoun, Macoupin, and St. Clair).

During PY4, the St. Louis eligible metropolitan statistical area (EMSA) contracted with two project sponsors to provide a variety of housing services including facility-based housing, short-term rental, mortgage and utilities assistance (STRMU), tenant based rental assistance (TBRA), housing information, and case management. The two project sponsors and a description of the range of their respective services are as follows:

Project Sponsor: Interfaith Residence dba Doorways

- **Zip Codes for Primary Areas of planned activities:** 63101-63128, 62001-62208, 62220-62226, 62231-62236, and 62269
- **Amounts Committed to that Sponsor:** \$1,006,249 in 2013
- **Categories Funded:** TBRA, STRMU, Housing Information Services, Supportive Services (Case Management)
- **Faith-Based and/or Grassroots Organization:** N/A
- **Services Offered (HOPWA and Non-HOPWA):** Founded in 1988, Doorways is the primary provider of housing services to low-income people living with HIV disease throughout the St. Louis Metropolitan region. The organization's programs are directly available to clients in seven different counties in Missouri and another eight in Illinois, covering the entire regional EMSA. Through its Outstate component, Doorways serves as fiscal agent and provides technical support to local housing providers who serve people living with HIV/AIDS in 62 additional Missouri counties and another 55 counties in central and southern Illinois.

Over its 22-year history, Doorways has developed a comprehensive array of housing solutions designed to meet the varied needs of people living with HIV/AIDS. To accomplish this, the organization has utilized a broad range of federally-funded housing programs, including the Section 811 program for persons with disabilities, the Permanent Supportive Housing Program for the disabled homeless, and programs based largely on the provision of scattered-site assistance as available through the Housing Opportunities for People with AIDS (HOPWA) program and Ryan White Treatment Modernization Act. In the process, Doorways has successfully leveraged millions of dollars in housing assistance from state and local housing organizations and private philanthropic funds.

At the present time, Doorways serves almost 600 adults and over 300 children monthly over the 15-county EMSA through three core programs that include:

- 1) **The Own Home Program** helps individuals and families living with HIV/AIDS find and maintain affordable housing without threat of homelessness or interruption to essential utilities. The program provides nearly \$2 million per year in rent, mortgage, utility, and move-in subsidies on behalf of people who are homeless or would otherwise become homeless. Payments are made directly to property owners and utility companies. In addition, Doorways' case managers inspect units for safety and suitability, maintain lists of approved and affordable units, work with clients to develop stable housing plans, help clients with

budgeting and habits of good tenancy and advocate for clients with landlords and utility companies. Program operations are supervised by Brenda Malone, Own Home Program Manager, who is the primary contact for the HOPWA-funded program.

- 2) **The Residential Program** currently operates seven apartment buildings in St. Louis City with a combined 103 units, managed by Doorways for people living with HIV/AIDS. The Residential Program is designed for individuals and families who are capable of independent living but whose financial and health issues limit their ability to pay fair market rent. Most residents have household incomes at or below 20% of the area median income and pay no more than 30% of their income for rent and utilities. In addition to these Doorways-owned units, the Residential Program also includes *Jumpstart*, an 18-unit scattered-site permanent supportive housing program for single, disabled parents with HIV/AIDS.

Doorways' family residential complex offers 29 lead-free units specifically designed to meet the needs of families affected by HIV/AIDS. Two buildings, *Mama Nyumba* (Swahili for "my mother's house") and *Kaya Malaika* (Swahili for "village of little angels") provide safe, affordable housing for low-income families who would otherwise be inadequately housed or homeless. It is the only facility of its kind in Missouri and one of the few in the nation. Doorways' latest 811 building, Partridge Place, is located in Walnut Park, an area of the city with a rate of HIV infection that is more than twice the rate for the city as a whole. In addition to serving this currently underserved population, Partridge Place, like all of Doorways' buildings, compliments and contributes to neighborhood plans for revitalization and growth.

- 3) **Doorways Supportive Housing Facility (DSHF)** provides housing for people with AIDS who cannot live without assistance, and who would otherwise be homeless or unnecessarily hospitalized. Located in St. Louis' Central West End, the fully accessible three-story building offers 36 private rooms with baths, 24-hour supervision and nursing care, a dining room, commercial kitchen, numerous social and recreational areas, and administrative offices. DSHF is licensed by the State of Missouri as a residential care facility and is also licensed by the State Department of Mental Health.

Among DSHF staff are registered nurses who work with physicians to establish treatment plans, oversee complicated medical protocols, monitor dementia and other neural disorders, and perform clinical assessments, blood transfusions, IV infusion therapies, laboratory and Pentadimine treatments. Social services are available through two full time Social Workers. In addition, a full-time activities/volunteer coordinator organizes internal programs, external field trips, and pastoral care. Transportation to physicians is available, and clients have access to a nutritionally sound meals program on site.

Project Sponsor: Peter and Paul Community Services

- **Zip Codes for Primary Areas of planned activities:** 63104
- **Amounts Committed to that Sponsor:** \$276,896 in 2013

- **Categories Funded:** Facility-Based Housing, Supportive Services (Case Management)
- **Faith-Based and/or Grassroots Organization:** N/A
- **Services Offered (HOPWA and Non-HOPWA):** Peter and Paul Community Services is an agency committed to providing housing and supportive services to persons who are homeless, especially those living with mental illness and HIV/AIDS. This agency utilizes HOPWA facility-based operation funds to support transitional housing activities. The Positive Directions transitional housing program is a 20-bed program that provides up to two years of transitional housing and a savings program assisting HIV-infected homeless individuals in setting goals, learning living skills and establishing a regular income and savings plan, with the goal of moving into independent living. These services are particularly targeted to individuals with multiple diagnoses of mental illness and/or substance abuse along with HIV infection. The goal of Positive Directions is to promote the improved physical and mental health of clients, to help clients secure and sustain permanent, independent housing, and to avoid both a need for return to the streets or re-hospitalization.

(2) How grant management oversight of project sponsor activities is conducted and how project sponsors are selected

City of St. Louis ordinances require that contracts for professional services in the amount of \$5,000 or more be reviewed and approved through a competitive bidding process. In accordance with this City ordinance, HOPWA project sponsors are selected through a competitive bidding process that includes submission of an application packet in response to the City's request for proposals. Once applications are received, they are reviewed by 1) an external review panel (when implemented); 2) Grants Administration personnel; and 3) the City of St. Louis' Professional Services Agreement (PSA) Committee. Past performance information is also forwarded to the PSA Committee by the Grants Administration section. The PSA Committee makes the final determination on which entity is awarded the contract(s).

HOPWA program sponsors are required to submit monthly invoices for allowable services. Grants Administration personnel reviews all subcontractor invoices before submission to the fiscal department. Final approval of payments occurs in the Federal Grants section of the City Comptroller's office. Additionally, Grants Administration personnel conduct regular programmatic monitoring activities which include, but are not limited to: 1) submission of quarterly and end-of-year Performance Measures reports, Budget Expenditure Reports, and Program Narrative Reports (as well as other necessary surveys and/or data requests from Grants Administration, as needed); 2) comprehensive programmatic and fiscal site visits occurring at least once each year; 3) client satisfaction surveys; and 4) periodic program review briefings with Grants Administration staff. Finally, the Grants Administration Office has developed and implemented a Contract Compliance Policy that is included as an attachment in each executed subcontract for HOPWA services. The Contract Compliance Policy outlines the process for monitoring adherence to the terms and deliverables for services, and includes a provision for assessment of penalties due to non-compliance.

(3) A description of the local jurisdiction, its need, and the estimated number of persons living with HIV/AIDS

The St. Louis Eligible Metropolitan Statistical Area (EMSA) is a complex bi-state region of urban, suburban and rural communities, encompassing six counties and the independent City of St. Louis in Missouri and five counties in Illinois. The population of 2.7 million spreads across 6,300 square miles, ranging from sparsely populated counties like Jersey (Illinois) with ~23,000 residents to densely populated St. Louis County (Missouri) with nearly a million residents. The TGA has a relatively even composition of males (48%) and females (52%). Most residents are White/Caucasian (76%), followed by African American (19%). Asian, American Indian/Alaskan Native, and other races make up 5% of the area's population. Nearly 3% of the population is of Hispanic or Latino descent. Individuals under 25 comprise 33% of the TGA, 25-34 (13%), 35-44 (13%), 45-54 (16%), and individuals 55 and older account for the remaining 25% (US Census Bureau, 2010 Population Estimates). Residents in the Missouri counties encompass about 77% of the EMSA's total population, with more than half of these living in St. Louis City and St. Louis County. Among people living with HIV disease (PLWH/A), the percentage of Missouri residents is even greater (84%). Table 1 displays current HIV Disease cases and rates across all counties that comprise the EMSA.

Table 1: HIV Disease in the St. Louis Eligible Metropolitan Statistical Area, 2012 - Missouri			
County	Overall Population	Total Living Cases of HIV Disease as of 12/31/2012	HIV Disease Rate per 100,000 persons
Warren	32,513	8	24.6
Lincoln	52,566	16	30.4
Franklin	101,492	49	48.3
Jefferson	218,733	126	57.6
St. Charles	360,485	210	58.3
St. Louis City	319,294	3,199	1001.9
St. Louis County	998,954	1,874	187.6
HIV Disease in the St. Louis Eligible Metropolitan Statistical Area, 2012 – Illinois			
Jersey	22,985	14	60.9
Monroe	32,957	18	54.6
Clinton	37,762	79	209.2
Madison	269,282	273	101.4
St. Clair	270,056	666	246.6

Epidemiological data were obtained from the HIV/AIDS Reporting Systems (eHARS) through the Missouri Department of Health and Senior Services (MDHSS) and Illinois Department of Public Health (IDPH). Missouri's eHARS is a reliable source for reporting incidence, prevalence, and trends in HIV/AIDS for the Missouri counties of the EMSA. Missouri (MO) has used name-based AIDS reporting since 1983, and HIV name-based reporting since 1987. PLWH/A residing in the Missouri counties are tracked through physician contact, CD4 and viral load laboratory tests (mandated reporting by law), death certificates, and *SCOUT* (a client-level database used for all Ryan White services).

Illinois (IL) has had an established AIDS reporting system since 1981. The Illinois HIV reporting system, which began in mid-1999, progressed from using a unique identifier to name-

based reporting in 2006. PLWH/A in Illinois counties of the EMSA are tracked through CD4s <200, a detectable viral load (mandated reporting by law), and death certificates. IDPH also tracks healthcare utilization and healthcare needs of Ryan White (RW) clients through the *Provide* database. Client-level data was included in all estimations and analyses when available. Given that 100% of PLWH/A in the EMSA live in counties with a mature reporting system, the estimates are considered accurate and reliable.

- (4) A brief description of the planning and public consultations involved in the use of HOPWA funds including reference to any appropriate planning document or advisory body*

During PY4, no planning or public consultations were specifically and solely conducted for the use of HOPWA funds. However, the Grants Administration section of the City of St. Louis Department of Health is continually in contact with persons living with HIV/AIDS (PLWH/A) utilizing both HOPWA and Ryan White Services through the St. Louis Regional HIV Health Services Planning Council and its Consumer Advocacy Committee. Both HOPWA project sponsors also have representatives who are active members of the Planning Council. Monthly Planning Council meetings are open for public attendance and input. The Planning Council, through its Needs Assessment Committee, conducts regular surveys and focus groups with clients, case managers, and service providers to assess needs and barriers faced by PLWH/A in the area served by the Ryan White Part A program (includes all of the HOPWA EMSA with the exception of Macoupin, Bond, and Calhoun counties in IL). During Fiscal Year 2014, the Planning Council Needs Assessment Committee will be hosting two focus groups focused on the housing needs of youth in both Missouri and Illinois. This information will be incredibly helpful in assisting the EMSA in its efforts to meet the need of this vulnerable population.

- (5) What other resources were used in conjunction with HOPWA funded activities, including cash resources and in-kind contributions, such as the value of services or materials provided by volunteers or by other individuals or organizations*

Over the last several years, the St. Louis EMSA's HOPWA project sponsors have consistently leveraged more than a million dollars annually from a variety of government funding, foundations, and other private resources. Resources utilized to enhance and extend HOPWA funded activities include Ryan White Part A, HUD Supportive Housing and 811 programs, Missouri Housing Development Corporation, Affordable Housing Trust Fund, smaller foundation grants, and private cash resources obtained through fundraising. The resources utilized in 2013 are identified in detail in Part 2: Sources of Leveraging of the HOPWA CAPER.

- (6) Collaborative efforts with related programs including coordination and planning with clients, advocates, Ryan White CARE Act planning bodies, AIDS Drug Assistance Programs, homeless assistance programs, or other efforts that assist persons living with HIV/AIDS and their families.*

The St. Louis HOPWA program administrator and its project sponsors are key participants in the local Ryan White jurisdiction. Ryan White Part A resources have been utilized to provide emergency housing assistance up to 60 days for clients who need temporary housing to prevent homelessness or during transitional periods between permanent housing; short-term rent assistance to help clients gain or maintain housing stability; security deposits to enable placement

into permanent housing; and, when available, utility assistance for clients with disconnection notices. In 2013, only emergency housing funds and move-in assistance (security deposits) were allocated by the HIV Health Services Planning Council.

Ryan White resources are critical to the housing services delivery system as they act as a “bridge” to stable housing and are immediately available to combat homelessness. Ryan White medical case managers serve as key partners in helping to coordinate the delivery of services and supporting linkages to other services that help promote housing stability. Through the centralized case management system, HOPWA clients have access to the AIDS Drug Assistance Program (ADAP) program and other social and support services available to enable increase health outcomes and quality of life.

ii. Project Accomplishment Overview

(1) A brief summary of all housing activities broken down by three types: emergency or short-term rent, mortgage or utility payments to prevent homelessness; rental assistance; facility based housing, including development cost, operating cost for those facilities and community residences

The St. Louis EMSA HOPWA program, through its two project sponsors, provided: short term rent/mortgage/utility assistance (STRMU), longer-term tenant-based rental assistance (TBRA), facility based housing, case management and housing information services in PY4. New developments included incorporating a needs-based acuity tool to create a tiered waiting list structure. This has allowed the project sponsor of TBRA services to whittle the list down to those who are most in need of the service rather than every client who is referred for assistance.

As displayed in the table below, the St. Louis EMSA HOPWA program exceeded PY4 STRMU, Facility-Based Transitional Housing, Housing Information, and Support Services (case management) goals, while more intensive client needs and stagnant economic circumstances created barriers to providing the projected level of TBRA services.

Program Year 4 Targets/Actual

	STRMU	TBRA	Facility Based TH	Housing Information	Support Services (case management)
Target	110	168	40	900	208
Actual	220	133	50	1,188	566
<i>STRMU = Short Term Assistance TBRA = Long Term Assistance TH = Transitional Housing</i>					

A further explanation of client barriers in the transitional housing program is given under the Barriers and Trends Overview below.

(2) The number of units of housing which have been created through acquisition, rehabilitation, or new construction since 1993 with any HOPWA funds.

Not applicable.

(3) A brief description of any unique supportive service or other service delivery models or efforts

As explained above, Ryan White medical case managers are key partners in the delivery of HOPWA services; coordinating the delivery of housing services and supporting linkage to other services such as primary care and medications that promote housing stability.

(4) Any other accomplishments recognized in your community due to the use of HOPWA funds, including any projects in developmental stages that are not operational.

The EMSA has been fortunate to maintain current HOPWA funding levels over the last few years. However, given the relatively flat funding, the EMSA has focused on continuing its efforts in facility based, tenant-based rental assistance, short term mortgage, rent and utilities assistance, case management, and housing information services. There have been no new housing assistance projects resulting from HOPWA funds.

iii. Barriers or Trends Overview

(1) Describe any barriers encountered, actions in response to barriers, and recommendations for program improvement

The HOPWA project sponsors identified several barriers in PY4, particularly with regard to the population receiving facility-based transitional housing services. The length of stay in the transitional housing program has stayed high, a continuation from PY3. Average length of stay in the facility-based transitional housing program was 32 weeks, nearly three months longer than in 2010, but two weeks less than 2012, due to the following barriers:

- 1) Many clients accessing HOPWA programs, especially those seeking facility-based housing, have complex social situations. Of the clients served in facility-based housing at the end of PY4, many had a mental health diagnosis, an active drug or alcohol addiction, and a history of domestic violence. Many were also MSM (men who have sex with men) and over half are or have been commercial sex workers. Additionally, many had been previously incarcerated, and some had been released from prison within the last five years. A portion qualified as chronically homeless, and several had used injection drugs.
- 2) Fewer available apartment vouchers, with longer waiting lists, have required clients to remain in the program longer while they wait for subsidized housing opportunities.
- 3) Difficulty linking clients to inpatient substance abuse treatment (for alcohol and/or drugs) has resulted from funding limitations and overwhelming need. In Missouri, the state's Pre-existing Condition Insurance Pool is currently one of the only insurance options for persons living with HIV/AIDS, but requires co-pays of several hundred dollars for inpatient treatment. Other SAMHSA-funded treatment centers have had to turn away clients needing repeat treatment due to limited capacity to meet demand.
- 4) Due to high demand, fewer persons were able to access job training programs, which would increase the likelihood of securing living-wage work. In particular, clients face extended wait periods for Social Security approval, but are usually denied entry into programs such as Vocational Rehabilitation prior to SSI/SSDI approval.
- 5) Continued high unemployment rates (especially among minorities and those without college degrees) and a reduced job market make it more challenging for struggling clients to secure living-wage work – so fewer clients can afford independent housing.

- 6) Fewer available affordable and decent apartments for clients, most of whom have felony convictions and current/historical drug use – so even those with income to afford an apartment often cannot secure one expediently. As the number of people seeking low-cost housing opportunities increases (due to economic factors), programs are able to “cream” applicants, and persons with challenging histories (e.g. felonies, credit problems, past evictions or past drug charges) are denied.

To address these barriers, the facility-based housing program will continue to offer intensive case management and coordination with a variety of community resources to meet complex needs. The TBRA and STRMU program will also continue to deliver case management to improve access to benefits, income, and non-HOPWA permanent housing options. All HOPWA project sponsors will continue to work closely with Ryan White case management and other Ryan White-funded core medical and support services to offer clients an expanded network of resources. However, the barriers listed above highlight the great need for both continued support of housing services as well as associated supportive services and case management.

(2) Trends you expect your community to face in meeting the needs of persons with HIV/AIDS, and

Some of the trends facing the St. Louis EMSA continue to be those of reduced state and local funding for homeless services, mental health and substance abuse; lack of availability of affordable housing units; and the need for specialized housing support services for people living with HIV/AIDS.

Needs assessment activities completed over the last several years, including client surveys and focus groups, demonstrate that the demand for housing services among PLWH/A remains far higher than the amount of funding available to support housing services in this EMSA. A disproportionate share of those affected by HIV/AIDS face socio-economic challenges (poverty, lack of education, and unemployment), making them more vulnerable to variety of co-occurring conditions, including mental illness and substance abuse. The number of people living with HIV/AIDS who are in need of on-going rental assistance and support in order to achieve housing stability and improved access to care continues to grow.

Moving forward, and in an economic climate in which income and employment gains among the poor have stagnated, continued funding for housing services to this target population remains vital to public health. Research confirms a structural link between stable housing, health outcomes, and healthcare costs among people living with HIV/AIDS, and the dedication of public resources should be informed by those findings. In light of changes expected for PLWH/A in Program Years 5 due to the implementation of the Affordable Care Act, the Department of Health will continue to work even more closely with collaborative partners, including other HUD-funded and Ryan White-funded agencies, to develop strategies for identifying other housing resources and leveraging funds to meet identified housing and support service needs.

It is suspected that the transition of many Ryan White clients into other payer sources for medical care will free up Ryan White dollars for other supportive services, such as housing, which has historically been under-funded to meet the growing demand.

The St. Louis EMSA HOPWA program will maintain its efforts to provide parity of services across jurisdictional boundaries. Utilizing a single provider for tenant-based rental

assistance as well as emergency and short-term rental, mortgage, and utility assistance ensures equal access to services, equitable distribution of resources, and the opportunity to leverage resources available in the Missouri portion of the EMSA that are not available in the Illinois portion of the EMSA.

(3) Any other information you feel may be important as you look at providing services to persons with HIV/AIDS in the next 5-10 years

Given the current economic climate and potential austerity resulting from the Congressional sequester, the demand for housing for persons living with HIV/AIDS is expected to remain high. HOPWA is an important resource for continuing to provide decent, stable housing opportunities for PLWHA. Other funding that has partnered with HOPWA in this region, such as Ryan White, has had to focus more of its resources on its core purpose (medical care) and will likely continue to do so, given the uncertainty of Medicaid expansion in Missouri. This will create even greater need for HOPWA resources to meet the housing needs of the St. Louis EMSA.

b. Accomplishment Data

- i. Completion of CAPER Performance Chart 1 of Actual Performance in the provision of housing (Table II-1 to be submitted with CAPER).*
- ii. Completion of CAPER Performance Chart 2 of Comparison to Planned Housing Actions (Table II-2 to be submitted with CAPER).*

HOPWA Performance Chart 1 and HOPWA Performance Chart 2 also appear on the next pages.

St. Louis City, Missouri

HOPWA Performance Chart 1

HOPWA Performance Chart 1																
							Year 1			Year 2						
	Needs			Current			Gap			Outputs Households			Funding			
										Outputs Households			Funding			
										HOPWA Assistance	Non-HOPWA		HOPWA Assistance	Non-HOPWA		
	Goal	Actual	Goal	Actual	HOPWA Budget	HOPWA Actual	Leveraged Non-HOPWA	Goal	Actual	Goal	Actual	HOPWA Budget	HOPWA Actual	Leveraged Non-HOPWA		
Tenant-based Rental Assistance		240	182	0	0	700,000	545,587	0	163	168	0	0	745,129	716,367	0	
Short-term Rent, Mortgage and Utility payments		45	206	210	275	55,000	122,204	300,000	66	186	212	186	87,357	116,250	189,567	
Facility-based Programs		50	67	0	0	105,615	116,924	0	50	39	0	0	105,135	117,657	0	
Units in facilities supported with operating costs		0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Units in facilities developed with capital funds and placed in service during the program year		0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Units in facilities being developed with capital funding but not yet opened (show units of housing planned)		56	0	0	0	0	0	0	0	0	0	0	0	0	0	
Stewardship (developed with HOPWA but no current operation or other costs) Units of housing subject to three- or ten-year use agreements		0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Adjustment for duplication of households (i.e., moving between types of housing)		0	0	0	0	0			0	0	0					
Subtotal unduplicated number of households/units of housing assisted		335	455	210	275	860,615	784,715	300,000	279	393	212	186	937,621	950,274	189,567	
Supportive Services		Outputs Individuals							Outputs Individuals							
Supportive Services in conjunction with housing activities (for households above in HOPWA or leveraged other units)		50	67	0	0	132,903	188,565	0	50	39	0	0	133,217	149,187	0	
Housing Placement Assistance		Outputs Individuals							Outputs Individuals							
Housing Information Services		600	944	0	0	147,549	143,754	0	600	1035	0	0	163,488	145,617	0	
Permanent Housing Placement Services		0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Housing Development, Administration, and Management Services																
Resource Identification to establish, coordinate and develop housing assistance resources						0	0	0					0	0	0	
Project Outcomes/Program Evaluation (if approved)						0	0	0					0	0	0	
Grantee Administration (maximum 3% of total) (i.e., costs for general management, oversight, coordination, evaluation, and reporting)						37,947	0	0					40,862	19,912	0	
Project Sponsor Administration (maximum 7% of total) (i.e., costs for general management, oversight, coordination, evaluation, and reporting)						85,887	80,591	0					72,400	92,220	0	
Other Activity (if approved in grant agreement) Specify:																

*The proposed units for tenant based rental assistance in PY1 were estimated high, so PY2 reflects a more realistic estimate of units.

St. Louis City, Missouri

HOPWA Performance Chart 1

HOPWA Performance Chart 1										Year 3					Year 4									
	Outputs Households					Funding					Outputs					Funding								
	HOPWA Assistance					Non-HOPWA					HOPWA Assistance					Non-HOPWA								
	Goal	Actual	Goal	Actual	Gap	HOPWA Budget	HOPWA Actual	Leveraged Non-HOPWA	Goal	Actual	Goal	Actual	HOPWA Budget	HOPWA Actual	Leveraged Non-HOPWA									
Needs																								
Tenant-based Rental Assistance					1329	768	561				168	155	0	0	709,240	625,692	0	168	133	0	722,672	562,425	0	
Short-term Rent, Mortgage and Utility payments					619	371	248				90	238	139	236	98,640	162,236	248,076	110	220	136	132	98,640	240,599	135,780
Facility-based Programs					57	8	49				50	43	0	0	114,001	133,012	0	40	50	0	119,001	154,617	0	
Units in facilities supported with operating costs					0	0	0				0	0	0	0	0	0	0	0	0	0	0	0	0	
Units in facilities developed with capital funds and placed in service during the program year					0	0	0				0	0	0	0	0	0	0	0	0	0	0	0	0	
Units in facilities being developed with capital funding but not yet opened (show units of housing planned)					56	0	56				0	0	0	0	0	0	0	0	0	0	0	0	0	
Stewardship (developed with HOPWA but no current operation or other costs) Units of housing subject to three- or ten-year use agreements					0	0	0				0	0	0	0	0	0	0	0	0	0	0	0	0	
Adjustment for duplication of households (i.e., moving between types of housing)											0	-10	0	0										
Subtotal unduplicated number of households/units of housing assisted					2061	1147	914				308	426	139	236	921,881	920,940	248,076	318	403	136	940,313	957,641	135,780	
Supportive Services																								
Supportive Services in conjunction with housing activities (for households above in HOPWA or leveraged other units)					36	0	36				218	376	0	0	183,880	152,346	0	208	616	0	188,880	264,054	0	
Housing Placement Assistance																								
Housing Information Services					0	0	0				600	1275	0	0	135,310	145,827	0	900	1188	0	135,310	68,356	0	
Permanent Housing Placement Services					0	0	0				0	0	0	0	0	0	0	0	0	0	0	0	0	
Housing Development, Administration, and Management Services																								
Resource Identification to establish, coordinate and develop housing assistance resources																								
Project Outcomes/Program Evaluation (if approved)																								
Grantee Administration (maximum 3% of total) (i.e., costs for general management, oversight, coordination, evaluation, and reporting)																								
Project Sponsor Administration (maximum 7% of total) (i.e., costs for general management, oversight, coordination, evaluation, and reporting)																								
Other Activity (if approved in grant agreement)																								
Specify:																								
1					0	0	0																	
2					0	0	0																	
3					0	0	0																	
4					0	0	0																	

St. Louis City, Missouri

HOPWA Performance Chart 1

HOPWA Performance Chart 1										Cumulative											
					Outputs Households					Funding											
					HOPWA Assistance			Non-HOPWA		HOPWA Budget	HOPWA Actual	Leveraged Non-HOPWA									
					Goal	Actual	% of Goal	Goal	Actual				% of Goal								
Needs	Current	Gap	Goal	Actual	% of Goal	Goal	Actual	% of Goal	HOPWA Budget	HOPWA Actual	Leveraged Non-HOPWA	Priority Plan to Need: Fund?	H, M, L	Y/N	Source						
Tenant-based Rental Assistance	1329	768	561	739	638	86%	0	0	0%	2,877,041	2,450,071	0	0	H	Y	E,O					
Short-term Rent, Mortgage and Utility payments	619	371	248	311	850	0%	0	829	0%	339,637	641,289	873,423	0	H	Y	E					
Facility-based Programs	57	8	49	190	199	105%	0	0	0%	443,752	522,210	0	0	H	Y	E					
Units in facilities supported with operating costs	0	0	0	0	0	0%	0	0	0%	0	0	0	0	L	N						
Units in facilities developed with capital funds and placed in service during the program year	0	0	0	0	0	0%	0	0	0%	0	0	0	0	L	N						
Units in facilities being developed with capital funding but not yet opened (show units of housing planned)	56	0	56	0	0	0%	0	0	0%	0	0	0	0	L	N						
Stewardship (developed with HOPWA but no current operation or other costs) Units of housing subject to three- or ten-year use agreements	0	0	0	0	0	0%	0	0	0%	0	0	0	0	L	N						
Adjustment for duplication of households (i.e., moving between types of housing)				0	0	0%	0	0	0%	0	0	0	0	L	N						
Subtotal unduplicated number of households/units of housing assisted	2061	1147	914	1240	1677		0	829		3,660,430	3,613,570	873,423									
Supportive Services																					
Supportive Services in conjunction with housing activities (for households above in HOPWA or leveraged other units)																					
Housing Placement Assistance																					
Housing Information Services	36	0	36	526	1098	209%	0	0	0%	638,880	754,152	0	0	H	Y	E					
Permanent Housing Placement Services	0	0	0	2700	4442	0%	0	0	0%	581,657	503,554	0	0	H	Y	E					
Housing Development, Administration, and Management Services	0	0	0	0	0	0%	0	0	0%	0	0	0	0	L	N						
Resource Identification to establish, coordinate and develop housing assistance resources																					
Project Outcomes/Program Evaluation (if approved)										0	0	0	0	H	Y	E					
Grantee Administration (maximum 3% of total) (i.e., costs for general management, oversight, coordination, evaluation, and reporting)										0	0	0									
Project Sponsor Administration (maximum 7% of total) (i.e., costs for general management, oversight, coordination, evaluation, and reporting)										161,927	30,522	0	0	H	Y	E					
Other Activity (if approved in grant agreement)										340,219	336,900	0	0	H	Y	E					
Specify:																					
1	0	0	0	0	0		0	0		0	0	0									
2	0	0	0	0	0		0	0		0	0	0									
3	0	0	0	0	0		0	0		0	0	0									
4	0	0	0	0	0		0	0		0	0	0									

HOPWA Performance Chart 2

Type of Housing Assistance	Total Number of Households Receiving Assistance	Average Length of Stay (in weeks)	Number of Households Remaining in Project at the End of the Program Year	Number of Households that left the Project	What happened to the Households that left the project?							Housing Stability		
						PY1	PY2	PY3	PY4*	PY5*	Cumulative	Stable	Unstable	Percent Stable/Total
Tenant-based Rental Assistance	182	39	147	35	Emergency Shelter	0	0	0	0		0	PY1	PY1	
					Temporary Housing	0	0	0	0		0	33	1	97%
	168	38	129	39	Private Hg	28	35	28	20		111	PY2	PY2	
					Other HOPWA	0	0	0	0		0	37	1	97%
	155	39	120	35	Other Subsidy	5	2	4	1		12	PY3	PY3	
					Institution	0	0	0	0		0	32	1	91%
	133	42	PY4	25	Jail/Prison	1	1	1	1		4	PY4	PY4	
					Disconnected	0	0	0	0		0	21	1	2100%
	0	PY5	PY5	#VALUE!	Death	1	1	2	3		7	PY5	PY5	
												0	0	#DIV/0!
Short-term Rent, Mortgage, and Utility Assistance	206	12	25	181	Emergency Shelter	2	0	0	6		8	PY1	PY1	
					Temporary Housing	0	0	18	0		18	172	7	96%
	186	4	0	186	Private Hg	166	164	164	0		494	PY2	PY2	
					Other HOPWA	6	0	9	0		15	164	19	90%
	238	7	0	238	Other Subsidy	0	0	0	0		0	PY3	PY3	
					Institution	0	0	0	0		0	173	57	73%
	352	13	PY4	220	Jail/Prison	0	0	1	0		1	PY4	PY4	
					Disconnected	5	19	32	0		56	0	0	#DIV/0!
	0	PY5	PY5	#VALUE!	Death	2	3	8	0		13	PY5	PY5	
												0	0	#DIV/0!
Facility-based Housing Assistance	67	22.8	47	20	Emergency Shelter	2	2	1	1		6	PY1	PY1	
					Temporary Housing	4	1	4	6		15	39	8	83%
	39	30.3	17	22	Private Hg	34	15	14	9		72	PY2	PY2	
					Other HOPWA	0	0	0	0		0	17	4	81%
	43	34	19	24	Other Subsidy	2	0	3	15		20	PY3	PY3	
					Institution	3	2	2	0		7	19	5	79%
					Jail/Prison	1	1	0	2		4	PY4	PY4	
	50	32	17	33	Disconnected	1	0	0	0		1	24	9	267%
	0	PY5	PY5	#VALUE!	Death	0	1	1	0		1	PY5	PY5	
												0	0	#DIV/0!

MONITORING

Fiscal Monitoring

The Department of Health (DOH) released a Request for Proposals in 2013 in order to obtain the services of a fiscal monitoring agency as the Internal Audit Section of the City of St. Louis Comptroller's Office was unable to perform fiscal monitoring of subcontracts issued by the Department of Health. Davis Associates, LLC was chosen and conducted the fiscal monitoring of the HOPWA subcontracts. During the monitoring process, auditors from Davis Associates, LLC (using OMB Circular A-133 as a guide) test up to three months of fiscal reporting, and examine fiscal records, time logs, payroll records, acquisition and purchasing, accounting practices, and allowable costs. Fiscal monitoring visits occur once during each contract year for each subcontractor. Irregularities are reported in writing, along with recommendations for correction, to the Department of Health. Corrective recommendations from the audit team are always adopted by the Department of Health, and meetings with the subcontractor take place to develop plans for correcting the irregularities. In extreme cases, this could result in a subcontractor being required to return funds to the Department of Health or the termination of a contract.

The Department of Health requires annual A-133 Audits or its equivalent from all subcontractors receiving over \$500,000 in federal funds. The Grants Administrator retains copies of A-133 Audit summary reports. The Department of Health's subcontracted fiscal monitoring agency, Davis Associates, LLC and DOH review the audits. The most recent audits from all subcontractors must be reviewed by the Department of Health's fiscal section before any agency receives a Department of Health contract. All contractors (100%) comply with audit requirements in OMB Circular A-133.

Program Monitoring

In addition to fiscal monitoring performed by Davis Associates, LLC, the Contract Compliance Officer (CCO) conducts monitoring site visits for each subcontractor during the contract year to review program deliverables, instruct providers on reporting requirements, assess training and technical assistance needs, and make recommendations for programmatic improvement. A Contract Compliance Policy is included as an attachment in each contract. When an issue is identified, the Grants Administrator negotiates a corrective action plan with the contractor. A written action plan may be required. Unresolved issues are addressed by the Grants Administrator, Bureau Chief and ultimately the Commissioner of Health, as needed. Subcontractors are notified that failure to correct compliance issues will result in a funding reduction of 1% from the administrative line item for each unresolved occurrence. Recurring compliance issues may result in a termination of the subcontract.

The CCO also performs desk audits on the monthly provider invoices to monitor deliverables set within the contract and scope of work.

The Department of Health utilizes a programmatic monitoring tool for each service category and provider. The tool describes the purpose of the monitoring visits and data elements

to be monitored and includes a checklist of relevant contract responsibilities and deliverables. Key areas of the site visit include program-wide elements, audit management, financial management and documentation, procurement of property and equipment, personnel policies and procedures, client chart review, program highlights and challenges, progress towards meeting deliverables, and suggestions for program improvement. The monitoring tool also includes an evaluation instrument that provides a score for each site monitoring visit. Site visit results are reported to the provider. Providers are required to respond to findings within 30 business days and submit a time-phased corrective action plan.

SELF EVALUATION

3. Self Evaluation

- a. *Describe the effect programs have in solving neighborhood and community problems.*
- b. *Describe progress in meeting priority needs and specific objectives and help make community's vision of the future a reality.*
- c. *Describe how you provided decent housing and a suitable living environment and expanded economic opportunity principally for low and moderate income persons.*
- d. *Indicate any activities falling behind schedule.*
- e. *Describe how activities and strategies made an impact on identified needs.*
- f. *Identify indicators that would best describe the results.*
- g. *Identify barriers that had a negative impact on fulfilling the strategies and overall vision.*
- h. *Identify whether major goals are on target and discuss reasons for those that are not on target.*
- i. *Identify any adjustments or improvements to strategies and activities that might meet your needs more effectively.*

Activities conducted by HOPWA St. Louis Eligible Metropolitan Statistical Area (EMSA) project sponsors continue to be a part of the solution for complex neighborhood and community problems. The St. Louis Metropolitan Area is affected by both a sizeable population of people living with HIV/AIDS (PLWH/A) and reduced availability of affordable housing. Over 6,000 PLWH/A resided in the St. Louis region in 2013. Of those engaged with Ryan White HIV care services, approximately 61% are at or below 100% of the Federal Poverty Level. Approximately 13% of PLWH/A engaged through the Ryan White system have experienced a lack of stable, permanent housing. The program activities supported by HOPWA funds are used to provide housing services for citizens facing the highest economic and health barriers, who would otherwise be homeless. As part of the entire continuum of HIV care, clients are offered an array of social and support services that are designed to improve health outcomes, maintain stability and overall quality of life. Together these services provide the necessary foundation for appropriate medical care and treatment, proper nutrition, hygiene and emotional stability that are necessary to maintain good health. The ultimate goal of services for clients who demonstrate improvement is to attain self-sufficiency and reduce reliance upon HOPWA housing services.

The St. Louis EMSA strives to advance HUD's national HOPWA program objective to provide decent, safe, and affordable housing for low-income people living with HIV/AIDS (PLWH/A) as the primary goal for local efforts. The specific HIV/AIDS performance goals for the St. Louis EMSA HOPWA program and progress towards accomplishment of these objectives follow below:

1. Proportional allocation of HOPWA funds across the EMSA: The Department of Health continues to work with project sponsors to ensure that the proportion of funds expended is representative of the burden of HIV disease in each of the counties served. At this time, approximately 23% of PLWH/A in the region reside in the Illinois counties of the EMSA and 77% of PLWH/A reside in Missouri. The Department of Health allocates funds proportional to the demand present in both the Missouri and Illinois portions of the EMSA. In Program Year 4, 9% of HOPWA funds expended were utilized to serve Illinois residents and 91% of HOPWA funds were utilized for Missouri residents.
2. Continue to support the operations of housing facilities: The Department of Health continues to provide support for facility-based housing for Missouri PLWH/A through a project sponsor in St. Louis City. This service is especially crucial for PLWH/A facing multiple co-occurring barriers to housing stability, including substance abuse, mental illness, history of incarceration and lack of income. Facility-based transitional housing and supportive services were provided to 50 unduplicated PLWH/A in Program Year 4. A Request for Proposals (RFP) was released in fall of 2013 and resulted in the Department Health contracting with the same two project sponsors that have provided services the past several years.
3. Increase self-sufficiency among individuals receiving HOPWA-funded housing assistance: During Program Year 4, the Department of Health continues to work with the project sponsor delivering tenant-based rental assistance (TBRA) to begin offering associated case management services directed at enabling clients to obtain other permanent housing options, with the goal of increasing self-sufficiency and creating movement through the TBRA program. Also in Program Year 4, the Department of Health worked with the project sponsor and HUD's OneCPD Technical Assistance to re-develop the TBRA waitlist policies to increase program effectiveness and began use of a needs-based acuity that allowed the project sponsor to structure its waitlist into two tiers.

The Department of Health has several policies and mechanisms in place to ensure that each project sponsor administers housing assistance in a manner that promotes and provides decent, safe, and affordable living arrangements and expands economic opportunities for low income PLWH/A.

Each unit in the St. Louis EMSA subsidized with HOPWA assistance must pass a housing quality inspection to ensure the living quarters are safe, sanitary, and in compliance with local and state housing codes. Housing quality inspections take place before assistance is granted and at least annually for recipients of long-term housing assistance.

In addition to the housing quality inspection, project sponsors must also collect documentation of financial information from program participants to ensure eligibility as well as assist them in the development of short-term and long-term financial goals. Program participant financial information is used to calculate the amount and duration of rental assistance necessary to achieve self sufficiency. The information collected is also used by staff providing supportive services to assist clients in developing long and short-term financial goals that ultimately broaden the economic opportunities available to them.

The Department of Health does not have any activities behind schedule.

The St. Louis EMSA HOPWA program served a total of 353 unduplicated households with housing assistance during Program Year 4 (PY4). Additionally, 566 households were provided with supportive services (case management) in conjunction with housing activities, and 1,188 households received housing information services. The total for households receiving housing-related case management is a combination of two agencies providing the service, including new case management services for clients receiving tenant-based rental assistance (TBRA).

Clients receiving TBRA through Doorways remain stably housed. In addition, Doorways was able to take over 50 clients off the waiting list into the TBRA program in PY4, an indication that case management activities to encourage self-sufficiency and transition to other permanent housing options are beginning to make an impact on the high volume of need in the EMSA.

Of the 50 clients served by Peter and Paul's Positive Directions facility-based housing in PY4, 82% were stably housed at the end of the year (48% were in permanent housing, 34% remained in transitional housing at Positive Directions) and another 12% were in temporary housing. One hundred percent (100%) of clients had received individual assistance to enroll in all applicable housing and subsidy programs. One hundred percent (100%) of clients had improved access to health care. One hundred percent (100%) of clients had access to employment and living skills classes, psychosocial and substance abuse groups, and HIV and general health education.

Key indicators are used to demonstrate that the St. Louis EMSA aligns local efforts with HUD's national HOPWA program objective to provide decent, safe, and affordable housing for low-income people living with HIV/AIDS (PLWH/A). Key indicators are found in the HOPWA CAPER, including: the number of individuals who successfully transitioned or maintained permanent housing, the number who engaged/remained in HIV medical care, and the number who successfully accessed or maintained qualification for sources of income.

The St. Louis EMSA HOPWA program is designed to provide decent, safe, and affordable housing for low-income PLWH/A at varying stages of self-sufficiency. The Department of Health recognizes the diverse housing assistance needs and mitigating factors that impede an individual's access to housing; which in turn may create a barrier to receiving medication and care. Through subcontracts, the Department of Health has secured two project sponsors in PY4 to provide short term rent, mortgage and utility assistance, tenant-based rental assistance, and facility based housing. Each program participant was assessed upon intake to

determine their level of self sufficiency and the type of assistance most likely to stabilize their living arrangements. The effectiveness of this strategy is indicated by the following outputs:

2013 Unduplicated Number of Households Receiving HOPWA Assistance By Service Category

	STRMU	TBRA	TH	Support Services (Case Mgmt)	Housing Information
Number Served	220	133	50	566	1,188
<i>STRMU = Short Term Assistance TBRA = Tenant-Based Rental Assistance TH = Transitional Housing</i>					

The Department of Health continues to work with each project sponsor to formulate strategies in an effort to overcome service barriers resulting from the economic downturn, diminished availability of affordable housing, and reductions in leveraged funds at the state and local level.

As displayed in the table below, the St. Louis EMSA HOPWA program exceeded PY4 goals for STRMU, Facility-Based Transitional Housing, Housing Information Services and Support Services (case management). Outputs for TBRA fell slightly below target levels, largely due to the difficulty of clients in obtaining sustainable income sources and non-HOPWA permanent housing options in the continuing climate of economic downturn and funding reductions.

Program Year 4 Targets/Actual

	STRMU	TBRA	Facility Based TH	Housing Information	Support Services (case management)
Target	110	168	40	900	208
Actual	220	133	50	1,188	566
<i>STRMU = Short Term Rent, Mortgage & Utility Assistance TBRA = Tenant Based Rental Assistance TH = Transitional Housing</i>					

Needs assessment activities completed over the last several years, including client surveys and focus groups, demonstrate that the demand for housing services among PLWH/A remains far higher than the amount of funding available to support housing services in this EMSA. A disproportionate share of those affected by HIV/AIDS face socio-economic challenges (poverty, lack of education, and unemployment), making them more vulnerable to variety of co-occurring conditions, including mental illness and substance abuse. The number of people living with HIV/AIDS who are in need of on-going rental assistance and support in order to achieve housing stability and improved access to care continues to grow.

- Moving forward, and in an economic climate in which income and employment gains among the poor have stagnated, continued funding for

housing services to this target population remains vital to public health. Research confirms a structural link between stable housing, health outcomes, and healthcare costs among people living with HIV/AIDS, and the dedication of public resources should be informed by those findings. In light of changes expected for PLWH/A in Program Years 4 and 5 due to the implementation of the Affordable Care Act, the Department of Health will continue to work even more closely with collaborative partners, including other HUD-funded and Ryan White-funded agencies, to develop strategies for identifying other housing resources and leveraging funds to meet identified housing and support service needs. It is suspected that the transition of many Ryan White clients into other payer sources for medical care will free up Ryan White dollars for other supportive services, such as housing, which has historically been under-funded to meet the growing demand.

Other Version 1.3				Grantee Name: City of St. Louis					
Project Name: HOPWA - Short-term Rent, Mortgage and Utility Assistance (STRMU)									
Description: IDIS Project #: 2030/xx-HOPWA-01 UOG Code: MO294626 ST LOUIS									
Client-based housing assistance for short-term rent, mortgage and utility assistance. Funding from other sources provides utility assistance to prevent disconnection and short-term rental assistance.									
Location: Community Wide				Priority Need Category: Select one: Homeless/HIV/AIDS					
Expected Completion Date: 12/31/2014				Explanation: Provide leadership, coordination and resources for both the many Homeless programs and programs for those with HIV/AIDS in St. Louis.					
Objective Category: <input checked="" type="radio"/> Decent Housing <input type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity				Specific Objectives					
Outcome Categories: <input type="checkbox"/> Availability/Accessibility <input checked="" type="checkbox"/> Affordability <input type="checkbox"/> Sustainability				1 Increase range of housing options & related services for persons w/ special needs 2 3					
Project-level Accomplishments		04 Households		Proposed	225	04 Households		Proposed	90
		Con Plan FY10-14		Underway		Program Year 3-2012		Underway	
				Complete				Complete	238
		04 Households		Proposed	45	04 Households		Proposed	110
				Underway				Underway	220
		Program Year 1-2010		Complete	206	Program Year 4-2013		Complete	
		04 Households		Proposed	66	04 Households		Proposed	
				Underway				Underway	
		Program Year 2-2011		Complete		Program Year 5-2014		Complete	
Proposed Outcome		Performance Measure				Actual Outcome			
Affordability for the purpose of providing Decent Housing		* # of households receiving STRMU, including: - # of previously homeless persons - of this #, the # of chronically homeless persons * # of households receiving STRMU, broken down by: - # of persons with HIV/AIDS - # of other family members * # of households receiving assistance by age, gender, race, and ethnicity * # of households receiving assistance by income category * Prior living situation * # of households exiting the program, by destination or life event.							
310 Short term rent mortgage utility payments				Matrix Codes					
Matrix Codes				Matrix Codes					
Matrix Codes				Matrix Codes					
Comments				Comments					
Prog. Year 1				Prog. Year 4					
Prog. Year 2				Prog. Year 5					
Prog. Year 3									
Program Year 1		HOPWA		Proposed Amt.	\$55,000	Other		Proposed Amt.	\$300,000
				Actual Amount	\$122,204			Actual Amount	\$300,000
		HOPWA		Proposed Amt.		Fund Source:		Proposed Amt.	
				Actual Amount				Actual Amount	
		04 Households		Proposed Units	45	Accompl. Type:		Proposed Units	210
				Actual Units	206			Actual Units	275
		04 Households		Proposed Units		Accompl. Type:		Proposed Units	
				Actual Units				Actual Units	
Program Year 2		HOPWA		Proposed Amt.	\$87,357	Other		Proposed Amt.	\$189,567
				Actual Amount				Actual Amount	\$189,567
		HOPWA		Proposed Amt.		Fund Source:		Proposed Amt.	
				Actual Amount				Actual Amount	
		04 Households		Proposed Units	66	04 Households		Proposed Units	212
				Actual Units				Actual Units	112
		04 Households		Proposed Units		Accompl. Type:		Proposed Units	
				Actual Units				Actual Units	
Program Year 3		HOPWA		Proposed Amt.	\$98,640	Other		Proposed Amt.	\$248,076
				Actual Amount	\$162,236			Actual Amount	\$248,076
		HOPWA		Proposed Amt.		Fund Source:		Proposed Amt.	
				Actual Amount				Actual Amount	
		04 Households		Proposed Units	90	04 Households		Proposed Units	226
				Actual Units	238			Actual Units	226
		04 Households		Proposed Units		Accompl. Type:		Proposed Units	
				Actual Units				Actual Units	
Program Year 4		HOPWA		Proposed Amt.	\$38,640	Other		Proposed Amt.	
				Actual Amount	\$240,599			Actual Amount	
		HOPWA		Proposed Amt.		Other		Proposed Amt.	
				Actual Amount				Actual Amount	
		04 Households		Proposed Units	110	01 People		Proposed Units	
				Actual Units	270			Actual Units	
		04 Households		Proposed Units		01 People		Proposed Units	
				Actual Units				Actual Units	

Grantee Name: City of St. Louis	
CRIP Version 1.3	
Project Name: HOPWA - Tenant Based Rental Assistance (TBRA)	
Description: IDIS Project #: 0030/xx-HOPWA-01 MDG Code: M0294626 ST LOUIS	
Client-based housing assistance for long-term rental units and single room occupancy dwellings. Funding from other sources provides emergency housing (transitional 60-day) shelter for clients to prevent homelessness or during transitional periods between permanent housing.	
Location: Community Wide	Priority Need Category: Homeless/HIV/AIDS
Select one:	
Explanation:	
Expected Completion Date: 12/31/2014	Provide leadership, coordination and resources for both the many Homeless programs and programs for those with HIV/AIDS in St. Louis.
Objective Category: <input checked="" type="radio"/> Decent Housing <input type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	Specific Objectives:
Outcome Categories: <input type="checkbox"/> Availability/Accessibility <input checked="" type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	1 Increase range of housing options & related services for persons w/ special needs 2 3
Project-level Accomplishments	
04 Households Con Plan FY10-14 04 Households Program Year 1-2010 04 Households Program Year 2-2011	Proposed 3,200 Underway Complete Proposed 240 Underway Complete 162 Proposed 163 Underway Complete 168
04 Households Program Year 3-2012 04 Households Program Year 4-2013 04 Households Program Year 5-2014	Proposed 168 Underway Complete Proposed 168 Underway 133 Complete Proposed Underway Complete
Proposed Outcome	Performance Measure
Affordability for the purpose of providing Decent Housing	* # of households receiving TBRA, including: - # of previously homeless persons - of this #, the # of chronically homeless persons * # of households receiving TBRA, broken down by: - # of persons with HIV/AIDS - # of other family members * # of households receiving assistance by age, gender, race, and ethnicity * # of households receiving assistance by income category * Prior living situation * # of households exiting the program, by destination or life event.
Actual Outcome	
31P Tenant based rental assistance	Matrix Codes
Matrix Codes	Matrix Codes
Matrix Codes	Matrix Codes
Comments	Comments
Prog. Year 1	Prog. Year 4
Prog. Year 2	Prog. Year 5
Prog. Year 3	
Program Year 1	
HOPWA	Proposed Amt. \$700,000
Actual Amount	\$545,587
Fund Source:	Proposed Amt.
Actual Amount	
04 Households	Proposed Units 240
Actual Units	162
04 Households	Proposed Units
Actual Units	
Program Year 2	
HOPWA	Proposed Amt. \$745,129
Actual Amount	\$716,367
HOPWA	Proposed Amt.
Actual Amount	
04 Households	Proposed Units 163
Actual Units	168
04 Households	Proposed Units
Actual Units	
Program Year 3	
HOPWA	Proposed Amt. \$700,240
Actual Amount	\$625,692
HOPWA	Proposed Amt.
Actual Amount	
04 Households	Proposed Units 168
Actual Units	155
04 Households	Proposed Units
Actual Units	
Program Year 4	
HOPWA	Proposed Amt. \$722,672
Actual Amount	\$562,425
HOPWA	Proposed Amt.
Actual Amount	
04 Households	Proposed Units 169
Actual Units	133
04 Households	Proposed Units
Actual Units	
Fund Source:	Proposed Amt.
Actual Amount	
Accompl. Type:	Proposed Units
Actual Units	
Accompl. Type:	Proposed Units
Actual Units	
Other	Proposed Amt.
Actual Amount	
Fund Source:	Proposed Amt.
Actual Amount	
Accompl. Type:	Proposed Units
Actual Units	
Accompl. Type:	Proposed Units
Actual Units	
01 People	Proposed Units
Actual Units	
Accompl. Type:	Proposed Units
Actual Units	

Grantee Name: City of St. Louis			
Project Name: HOPWA-Administration-City of St. Louis			
Description: IDIS Project #: 0031/xx-HOPWA-04 UOG Code: MO294626 ST LOUIS			
Administration of Housing Opportunities for Persons with AIDS (HOPWA) programs in the City of St. Louis.			
Location:		Priority Need Category	
Community Wide		Select one: Homeless/HIV/AIDS	
Explanation:			
Expected Completion Date:		Provide leadership, coordination and resources for both the many Homeless programs and programs for those with HIV/AIDS in St. Louis.	
12/31/2014			
Objective Category		Specific Objectives	
<input type="radio"/> Decent Housing <input type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity			
Outcome Categories			
<input type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability		1 ▼ 2 ▼ 3 ▼	
Project-level Accomplishments	Accompl. Type: ▼	Proposed	
		Underway	
		Complete	
	Con Plan FY10-14		
	Accompl. Type: ▼	Proposed	
		Underway	
		Complete	
	Program Year 1-2010		
	Accompl. Type: ▼	Proposed	
		Underway	
	Complete		
Program Year 2-2011			
Proposed Outcome		Performance Measure	
N/A		N/A	
Actual Outcome		N/A	
31B Administration - grantee		Matrix Codes	
31D Administration - project sponsor		Matrix Codes	
Matrix Codes		Matrix Codes	
Comments		Comments	
Prog. Year 1		Prog. Year 4	
Prog. Year 2		Prog. Year 5	
Prog. Year 3			
Program Year 1	HOPWA	Proposed Amt.	\$37,947
		Actual Amount	\$0
	HOPWA	Proposed Amt.	
		Actual Amount	
	04 Households	Proposed Units	
		Actual Units	
Program Year 2	HOPWA	Proposed Amt.	\$40,862
		Actual Amount	\$19,912
	HOPWA	Proposed Amt.	
		Actual Amount	
	04 Households	Proposed Units	
		Actual Units	
Program Year 3	HOPWA	Proposed Amt.	\$41,273
		Actual Amount	\$3,244
	HOPWA	Proposed Amt.	
		Actual Amount	
	04 Households	Proposed Units	
		Actual Units	
Program Year 4	HOPWA	Proposed Amt.	\$41,845
		Actual Amount	\$3,556
	HOPWA	Proposed Amt.	
		Actual Amount	
	04 Households	Proposed Units	
		Actual Units	
Fund Source:		Proposed Amt.	
		Actual Amount	
Fund Source:		Proposed Amt.	
		Actual Amount	
Accompl. Type:		Proposed Units	
		Actual Units	
Accompl. Type:		Proposed Units	
		Actual Units	
Fund Source:		Proposed Amt.	
		Actual Amount	
Fund Source:		Proposed Amt.	
		Actual Amount	
Accompl. Type:		Proposed Units	
		Actual Units	
Accompl. Type:		Proposed Units	
		Actual Units	
Fund Source:		Proposed Amt.	
		Actual Amount	
Fund Source:		Proposed Amt.	
		Actual Amount	
Accompl. Type:		Proposed Units	
		Actual Units	
Accompl. Type:		Proposed Units	
		Actual Units	

CHRP Version 1.3		Grantee Name: City of St. Louis	
Project Name: HOPWA-Administration-Interfaith Residence d/b/a/ Doorways		IDIS Project #: 0031/xx-HOPWA-04 UOG Code: MO294626 ST LOUIS	
Description: Administration of Housing Opportunities for Persons with AIDS (HOPWA) programs in the City of St. Louis.			
Locations: Community Wide		Priority Need Category Select one: Homeless/HIV/AIDS	
Expected Completion Date: 12/31/2014		Explanation: Provide leadership, coordination and resources for both the many Homeless programs and programs for those with HIV/AIDS in St. Louis.	
Objective Category <input type="radio"/> Decent Housing <input type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity		Specific Objectives	
Outcome Categories <input type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability		1. <input type="text"/> 2. <input type="text"/> 3. <input type="text"/>	
Project-level Accomplishments	Accompl. Type: <input type="text"/> Proposed	Accompl. Type: <input type="text"/> Proposed	Accompl. Type: <input type="text"/> Proposed
	Con Plan FY10-14	Underway	Underway
	Complete	Complete	Complete
	Accompl. Type: <input type="text"/> Proposed	Accompl. Type: <input type="text"/> Proposed	Accompl. Type: <input type="text"/> Proposed
	Program Year 1-2010	Underway	Underway
	Complete	Complete	Complete
Accompl. Type: <input type="text"/> Proposed	Accompl. Type: <input type="text"/> Proposed	Accompl. Type: <input type="text"/> Proposed	Accompl. Type: <input type="text"/> Proposed
Program Year 2-2011	Underway	Underway	Underway
Complete	Complete	Complete	Complete
Proposed Outcome N/A		Performance Measure N/A	
		Actual Outcome N/A	
31B Administration - grantee		Matrix Codes	
31D Administration - project sponsor		Matrix Codes	
Matrix Codes		Matrix Codes	
Comments		Comments	
Prog. Year 1		Prog. Year 4	
Prog. Year 2		Prog. Year 5	
Prog. Year 3			
Program Year 1	HOPWA	Proposed Amt.	\$69,133
		Actual Amount	\$59,888
	HOPWA	Proposed Amt.	
		Actual Amount	
	04 Households	Proposed Units	
		Actual Units	
Program Year 2	HOPWA	Proposed Amt.	\$70,103
		Actual Amount	\$73,247
	HOPWA	Proposed Amt.	
		Actual Amount	
	04 Households	Proposed Units	
		Actual Units	
Program Year 3	HOPWA	Proposed Amt.	\$73,766
		Actual Amount	\$67,370
	HOPWA	Proposed Amt.	
		Actual Amount	
	04 Households	Proposed Units	
		Actual Units	
Program Year 4	HOPWA	Proposed Amt.	\$69,540
		Actual Amount	\$59,793
	HOPWA	Proposed Amt.	
		Actual Amount	
	04 Households	Proposed Units	
		Actual Units	
Fund Source:	Proposed Amt.		
Fund Source:	Proposed Amt.		
Accompl. Type:	Proposed Units		
Accompl. Type:	Proposed Units		
Fund Source:	Proposed Amt.		
Fund Source:	Proposed Amt.		
Accompl. Type:	Proposed Units		
Accompl. Type:	Proposed Units		
Fund Source:	Proposed Amt.		
Fund Source:	Proposed Amt.		
Accompl. Type:	Proposed Units		
Accompl. Type:	Proposed Units		
Fund Source:	Proposed Amt.		
Fund Source:	Proposed Amt.		
Accompl. Type:	Proposed Units		
Accompl. Type:	Proposed Units		

Grantee Name: City of St. Louis			
CERP version 1.3			
Project Name: HOPWA-Administration-Peter and Paul Community Services			
Description: IDIS Project #: 0031/xx-HOPWA-04 UDS Code: MO294626 ST LOUIS			
Administration of Housing Opportunities for Persons with AIDS (HOPWA) programs in the City of St. Louis.			
Location:		Priority Need Category	
Community Wide		Select one: Homeless/HIV/AIDS	
Expected Completion Date:		Explanation:	
12/31/2014		Provide leadership, coordination and resources for both the many Homeless programs and programs for those with HIV/AIDS in St. Louis.	
Objective Category		Specific Objectives	
<input type="radio"/> Decent Housing <input type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity		1	
Outcome Categories		2	
<input type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability		3	
Project-level Accomplishments	Accompl. Type:	Proposed	
		Underway	
	Con Plan FY10-14	Complete	
	Accompl. Type:	Proposed	
		Underway	
	Program Year 1-2010	Complete	
	Accompl. Type:	Proposed	
		Underway	
	Program Year 2-2011	Complete	
		Underway	
Accompl. Type:	Proposed		
	Underway		
Program Year 3-2012	Complete		
Accompl. Type:	Proposed		
	Underway		
Program Year 4-2013	Complete		
Accompl. Type:	Proposed		
	Underway		
Program Year 5-2014	Complete		
	Underway		
	Complete		
Proposed Outcome		Performance Measure	
N/A		N/A	
Actual Outcome		N/A	
31B Administration - grantee		Matrix Codes	
31D Administration - project sponsor		Matrix Codes	
Matrix Codes		Matrix Codes	
Comments		Comments	
Prog. Year 1		Prog. Year 4	
Prog. Year 2		Prog. Year 5	
Prog. Year 3			
Program Year 1	HOPWA <input type="checkbox"/> Proposed Amt. \$14,295 Actual Amount \$17,241 HOPWA <input type="checkbox"/> Proposed Amt. Actual Amount 04 Households <input type="checkbox"/> Proposed Units Actual Units 04 Households <input type="checkbox"/> Proposed Units Actual Units	Fund Source: <input type="checkbox"/> Proposed Amt. Actual Amount Fund Source: <input type="checkbox"/> Proposed Amt. Actual Amount Accompl. Type: <input type="checkbox"/> Proposed Units Actual Units Accompl. Type: <input type="checkbox"/> Proposed Units Actual Units	
Program Year 2	HOPWA <input type="checkbox"/> Proposed Amt. \$14,465 Actual Amount \$18,973 HOPWA <input type="checkbox"/> Proposed Amt. Actual Amount 04 Households <input type="checkbox"/> Proposed Units Actual Units 04 Households <input type="checkbox"/> Proposed Units Actual Units	Fund Source: <input type="checkbox"/> Proposed Amt. Actual Amount Fund Source: <input type="checkbox"/> Proposed Amt. Actual Amount Accompl. Type: <input type="checkbox"/> Proposed Units Actual Units Accompl. Type: <input type="checkbox"/> Proposed Units Actual Units	
Program Year 3	HOPWA <input type="checkbox"/> Proposed Amt. \$19,650 Actual Amount \$16,645 HOPWA <input type="checkbox"/> Proposed Amt. Actual Amount 04 Households <input type="checkbox"/> Proposed Units Actual Units 04 Households <input type="checkbox"/> Proposed Units Actual Units	Fund Source: <input type="checkbox"/> Proposed Amt. Actual Amount Fund Source: <input type="checkbox"/> Proposed Amt. Actual Amount Accompl. Type: <input type="checkbox"/> Proposed Units Actual Units Accompl. Type: <input type="checkbox"/> Proposed Units Actual Units	
Program Year 4	HOPWA <input type="checkbox"/> Proposed Amt. \$18,976 Actual Amount \$20,281 HOPWA <input type="checkbox"/> Proposed Amt. Actual Amount 04 Households <input type="checkbox"/> Proposed Units Actual Units 04 Households <input type="checkbox"/> Proposed Units Actual Units	Fund Source: <input type="checkbox"/> Proposed Amt. Actual Amount Fund Source: <input type="checkbox"/> Proposed Amt. Actual Amount Accompl. Type: <input type="checkbox"/> Proposed Units Actual Units Accompl. Type: <input type="checkbox"/> Proposed Units Actual Units	

Grantee Name: City of St. Louis																																							
CFR Section 1.3																																							
Project Name: HOPWA - Facility Based Housing Assistance																																							
Description: IDIS Project #: 0032/xx-HOPWA-02 UOG Code: MO294626 ST LOUIS																																							
Direction and oversight of the housing and related supportive services for HIV/AIDS clients participating in existing HIV/AIDS facilities/programs to ensure that in addition to meeting clients' needs for a stable and safe living environment, clients' medical, psychosocial and social support needs are documented and supported.																																							
Location: Community Wide		Priority Need Category Select one: Homeless/HIV/AIDS																																					
Expected Completion Date: 12/31/2014		Provide leadership, coordination and resources for both the many Homeless programs and programs for those with HIV/AIDS in St. Louis.																																					
Objective Category <input checked="" type="radio"/> Decent Housing <input type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity		Specific Objectives																																					
Outcome Categories <input type="checkbox"/> Availability/Accessibility <input checked="" type="checkbox"/> Affordability <input type="checkbox"/> Sustainability		1 Increase range of housing options & related services for persons w/ special needs																																					
		2																																					
		3																																					
Project-level Accomplishments	04 Households	Proposed	250																																				
	Underway																																						
	Can Plan FY10-14	Complete																																					
	04 Households	Proposed	50																																				
	Underway																																						
	Program Year 1-2010	Complete	67																																				
	04 Households	Proposed	50																																				
	Underway																																						
	Program Year 2-2013	Complete	79																																				
	04 Households	Proposed	50																																				
Underway																																							
Program Year 3 2012	Complete	43																																					
04 Households	Proposed																																						
Underway																																							
Program Year 4 2013	Complete																																						
04 Households	Proposed																																						
Underway																																							
Program Year 5 2014	Complete																																						
<table border="1"> <thead> <tr> <th>Proposed Outcome</th> <th>Performance Measure</th> <th>Actual Outcome</th> </tr> </thead> <tbody> <tr> <td>Affordability for the purpose of providing Decent Housing</td> <td> <ul style="list-style-type: none"> * Facility type * No. of units by type of unit * Site expenditures * Total facility-based assistance operations expenditures. * No. of households receiving facility-based housing assistance, including: <ul style="list-style-type: none"> - No. previously homeless - Of the number previously homeless, the number of chronically homeless households * No. of households receiving facility-based housing assistance, broken down by: <ul style="list-style-type: none"> - No. of persons with HIV/AIDS - No. of other family members * No. of households receiving assistance by age, gender, race, and ethnicity * No. of households receiving assistance by income category * Prior living situation * No. of households exiting the program, by destination or life event </td> <td></td> </tr> </tbody> </table>				Proposed Outcome	Performance Measure	Actual Outcome	Affordability for the purpose of providing Decent Housing	<ul style="list-style-type: none"> * Facility type * No. of units by type of unit * Site expenditures * Total facility-based assistance operations expenditures. * No. of households receiving facility-based housing assistance, including: <ul style="list-style-type: none"> - No. previously homeless - Of the number previously homeless, the number of chronically homeless households * No. of households receiving facility-based housing assistance, broken down by: <ul style="list-style-type: none"> - No. of persons with HIV/AIDS - No. of other family members * No. of households receiving assistance by age, gender, race, and ethnicity * No. of households receiving assistance by income category * Prior living situation * No. of households exiting the program, by destination or life event 																															
Proposed Outcome	Performance Measure	Actual Outcome																																					
Affordability for the purpose of providing Decent Housing	<ul style="list-style-type: none"> * Facility type * No. of units by type of unit * Site expenditures * Total facility-based assistance operations expenditures. * No. of households receiving facility-based housing assistance, including: <ul style="list-style-type: none"> - No. previously homeless - Of the number previously homeless, the number of chronically homeless households * No. of households receiving facility-based housing assistance, broken down by: <ul style="list-style-type: none"> - No. of persons with HIV/AIDS - No. of other family members * No. of households receiving assistance by age, gender, race, and ethnicity * No. of households receiving assistance by income category * Prior living situation * No. of households exiting the program, by destination or life event 																																						
JUL Facility based housing - operations		Matrix Codes																																					
Matrix Codes		Matrix Codes																																					
Matrix Codes		Matrix Codes																																					
Comments		Comments																																					
Prog. Year 1		Prog. Year 4																																					
Prog. Year 2		Prog. Year 5																																					
Prog. Year 3																																							
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Grantee Name: City of St. Louis						
CWP Version 1.3						
Project Name: HOPWA - Housing Information Services						
Description: IDIS Project #: 0033/cx-HOPWA-03 UOG Code: MO294626 ST LOUIS						
Information and referral services to assist eligible persons with locating, acquiring, financing, and maintaining housing. Activities may include housing counseling, housing advocacy, housing search assistance, etc.						
Location:		Priority Need Category				
Community Wide		Select one: Homeless/HIV/AIDS				
Explanation:						
Expected Completion Date: 12/31/2014						
Provide leadership, coordination and resources for both the many homeless programs and programs for those with HIV/AIDS in St. Louis.						
Objective Category		Specific Objectives				
<input checked="" type="radio"/> Decent Housing <input type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity		1 Increase range of housing options & related services for persons w/ special needs 2 3				
Outcome Categories						
<input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability						
Project-level Accomplishments	04 Households	Proposed	3,000	04 Households	Proposed	600
		Underway			Underway	
	Con Plan FY10-14	Complete		Program Year 3-2012	Complete	1,275
	04 Households	Proposed	600	04 Households	Proposed	
		Underway			Underway	
	Program Year 1-2010	Complete	944	Program Year 4-2013	Complete	
	04 Households	Proposed	600	04 Households	Proposed	
		Underway			Underway	
	Program Year 2-2011	Complete	0	Program Year 5-2014	Complete	
		Complete			Complete	
Proposed Outcome		Performance Measure		Actual Outcome		
Affordability for the purpose of providing Decent Housing		* # of households receiving housing information services * Total expenditures * Demographics of households receiving assistance				
311 Housing information services				Matrix Codes		
Matrix Codes				Matrix Codes		
Matrix Codes				Matrix Codes		
Comments			Comments			
Prog. Year 1			Prog. Year 4			
Prog. Year 2			Prog. Year 5			
Prog. Year 3						
Program Year 1	HOPWA	Proposed Amt.	\$147,549	Fund Source:	Proposed Amt.	
		Actual Amount	\$143,754		Actual Amount	
	HOPWA	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	04 Households	Proposed Units	600	Accompl. Type:	Proposed Units	
		Actual Units	944		Actual Units	
Program Year 2	HOPWA	Proposed Amt.	\$163,488	Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	HOPWA	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	04 Households	Proposed Units	600	Accompl. Type:	Proposed Units	
		Actual Units			Actual Units	
Program Year 3	HOPWA	Proposed Amt.	\$135,310	Fund Source:	Proposed Amt.	
		Actual Amount	\$145,827		Actual Amount	
	HOPWA	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	04 Households	Proposed Units	600	Accompl. Type:	Proposed Units	
		Actual Units	1,275		Actual Units	
Program Year 4	HOPWA	Proposed Amt.	\$135,310	Fund Source:	Proposed Amt.	
		Actual Amount	\$68,356		Actual Amount	
	HOPWA	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	04 Households	Proposed Units	900	Accompl. Type:	Proposed Units	
		Actual Units	1,168		Actual Units	
Program Year 5	HOPWA	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
Program Year 6	HOPWA	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
Program Year 7	HOPWA	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
Program Year 8	HOPWA	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
Program Year 9	HOPWA	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
Program Year 10	HOPWA	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	

Grantee Name: City of St. Louis	
Project Name: HOPWA - Supportive Services (Case Management)	
Description: IDIS Project #: 0075/xx-HOPWA-05 UOG Code: MO294626 ST LOUIS	
Provision of case management of clients living with HIV/AIDS at residential care facilities to locate housing, assess/evaluate need for care and support services, link to services and conduct ongoing contacts to ensure HIV+ individuals support service needs are met.	
Location: Community Wide	Priority Need Category Select one: Homeless/HIV/AIDS
Expected Completion Date: 12/31/2014	Explanation: Provide leadership, coordination and resources for both the many Homeless programs and programs for those with HIV/AIDS in St. Louis.
Outcome Categories <input checked="" type="radio"/> Decent Housing <input type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	Specific Objectives
Outcome Categories <input type="checkbox"/> Availability/Accessibility <input checked="" type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	1 Increase range of housing options & related services for persons w/ special needs 2 3
Project-level Accomplishments 04 Households Proposed 250 Con Plan FY10-14 Underway Complete 04 Households Proposed 50 Underway Program Year 1-2010 Complete 67 04 Households Proposed 50 Underway Program Year 2-2011 Complete 39	04 Households Proposed 218 Underway Complete 376 04 Households Proposed Underway Complete 04 Households Proposed Underway Complete 04 Households Proposed Underway Complete
Proposed Outcome Affordability for the purpose of providing Decent Housing	Performance Measure * # of persons receiving support services in coordination with housing assistance broken down by: - # of persons with HIV/AIDS - # of other family members * # of persons receiving supportive services only, broken down by: - # of persons with HIV/AIDS - # of other family members * Amount expended on each service activity * # of persons placed in jobs through supportive service expenditures (e.g. case management, employment assistance)
Actual Outcome	
31E Supportive service	Matrix Codes
Matrix Codes	Matrix Codes
Matrix Codes	Matrix Codes
Comments	Comments
Prog. Year 1	Prog. Year 4
Prog. Year 2	Prog. Year 5
Prog. Year 3	
Program Year 1 HOPWA Proposed Amt. \$132,903 Actual Amount \$185,565 HOPWA Proposed Amt. Actual Amount 04 Households Proposed Units 50 Actual Units 67 04 Households Proposed Units Actual Units	Fund Source: Proposed Amt. Actual Amount Fund Source: Proposed Amt. Actual Amount Accompl. Type: Proposed Units Actual Units Accompl. Type: Proposed Units Actual Units
Program Year 2 HOPWA Proposed Amt. \$133,217 Actual Amount HOPWA Proposed Amt. Actual Amount 04 Households Proposed Units 50 Actual Units 39 04 Households Proposed Units Actual Units	Fund Source: Proposed Amt. Actual Amount Fund Source: Proposed Amt. Actual Amount Accompl. Type: Proposed Units Actual Units Accompl. Type: Proposed Units Actual Units
Program Year 3 HOPWA Proposed Amt. \$183,880 Actual Amount \$152,346 HOPWA Proposed Amt. Actual Amount 04 Households Proposed Units 218 Actual Units 376 04 Households Proposed Units Actual Units	Fund Source: Proposed Amt. Actual Amount Fund Source: Proposed Amt. Actual Amount Accompl. Type: Proposed Units Actual Units Accompl. Type: Proposed Units Actual Units
Program Year 4 HOPWA Proposed Amt. \$188,880 Actual Amount \$264,054 HOPWA Proposed Amt. Actual Amount 04 Households Proposed Units 208 Actual Units 566 04 Households Proposed Units Actual Units	Fund Source: Proposed Amt. Actual Amount Fund Source: Proposed Amt. Actual Amount Accompl. Type: Proposed Units Actual Units Accompl. Type: Proposed Units Actual Units



Housing Opportunities for Persons with AIDS (HOPWA) Program

Consolidated Annual Performance and Evaluation Report (CAPER) Measuring Performance Outcomes

OMB Number 2506-0133 (Expiration Date: 10/31/2014)

The CAPER report for HOPWA formula grantees provides annual information on program accomplishments that supports program evaluation and the ability to measure program beneficiary outcomes as related to: maintain housing stability; prevent homelessness; and improve access to care and support. This information is also covered under the Consolidated Plan Management Process (CPMP) report and includes Narrative Responses and Performance Charts required under the Consolidated Planning regulations. The public reporting burden for the collection of information is estimated to average 42 hours per manual response, or less if an automated data collection and retrieval system is in use, along with 60 hours for record keeping, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Grantees are required to report on the activities undertaken only, thus there may be components of these reporting requirements that may not be applicable. This agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless that collection displays a valid OMB control number.

Overview. The Consolidated Annual Performance and Evaluation Report (CAPER) provides annual performance reporting on client outputs and outcomes that enables an assessment of grantee performance in achieving the housing stability outcome measure. The CAPER, in conjunction with the Integrated Disbursement Information System (IDIS), fulfills statutory and regulatory program reporting requirements and provides the grantee and HUD with the necessary information to assess the overall program performance and accomplishments against planned goals and objectives.

HOPWA formula grantees are required to submit a CAPER, and complete annual performance information for all activities undertaken during each program year in the IDIS, demonstrating coordination with other Consolidated Plan resources. HUD uses the CAPER and IDIS data to obtain essential information on grant activities, project sponsors, Subrecipient organizations, housing sites, units and households, and beneficiaries (which includes racial and ethnic data on program participants). The Consolidated Plan Management Process tool (CPMP) provides an optional tool to integrate the reporting of HOPWA specific activities with other planning and reporting on Consolidated Plan activities.

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PART 2: Sources of Leveraging and Program Income

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- B. Facility-Based Housing Assistance

Continued Use Periods. Grantees that received HOPWA funding for new construction, acquisition, or substantial rehabilitations are required to operate their facilities for HOPWA-eligible beneficiaries for a ten (10) years period. If no further HOPWA funds are used to support the facility, in place of completing Section 7B of the CAPER, the grantee must submit an Annual Certification of Continued Project Operation throughout the required use periods. This certification is included in Part 6 in CAPER. The required use period is three (3) years if the rehabilitation is non-substantial.

In connection with the development of the Department's standards for Homeless Management Information Systems (HMIS), universal data elements are being collected for clients of HOPWA-funded homeless assistance projects. These project sponsor/subrecipient records would include: Name, Social Security Number, Date of Birth, Ethnicity and Race, Gender, Veteran Status, Disabling Conditions, Residence Prior to Program Entry, Zip Code of Last Permanent Address, Housing Status, Program Entry Date, Program Exit Date, Personal Identification Number, and Household Identification Number. These are intended to match the elements under HMIS. The HOPWA program-level data elements include: Income and Sources, Non-Cash Benefits, HIV/AIDS Status, Services Provided, and Housing Status or Destination at the end of the operating year. Other suggested but optional elements are: Physical Disability, Developmental Disability, Chronic Health Condition, Mental Health, Substance Abuse,

Domestic Violence, Date of Contact, Date of Engagement, Financial Assistance, Housing Relocation & Stabilization Services, Employment, Education, General Health Status, Pregnancy Status, Reasons for Leaving, Veteran's Information, and Children's Education. Other HOPWA projects sponsors may also benefit from collecting these data elements.

Final Assembly of Report. After the entire report is assembled, please number each page sequentially.

Filing Requirements. Within 90 days of the completion of each program year, grantees must submit their completed CAPER to the CPD Director in the grantee's State or Local HUD Field Office, and to the HOPWA Program Office: at HOPWA@hud.gov. Electronic submission to HOPWA Program office is preferred; however, if electronic submission is not possible, hard copies can be mailed to: Office of HIV/AIDS Housing, Room 7212, U.S. Department of Housing and Urban Development, 451 Seventh Street, SW, Washington, D.C.

Record Keeping. Names and other individual information must be kept confidential, as required by 24 CFR 574.440. However, HUD reserves the right to review the information used to complete this report for grants management oversight purposes, except for recording any names and other identifying information. **In the case that HUD must review client level data, no client names or identifying information will be retained or recorded. Information is reported in aggregate to HUD without personal identification. Do not submit client or personal information in data systems to HUD.**

Definitions

Adjustment for Duplication: Enables the calculation of unduplicated output totals by accounting for the total number of households or units that received more than one type of HOPWA assistance in a given service category such as HOPWA Subsidy Assistance or Supportive Services. For example, if a client household received both TBRA and STRMU during the operating year, report that household in the category of HOPWA Housing Subsidy Assistance in Part 3, Chart 1, Column [1b] in the following manner:

HOPWA Housing Subsidy Assistance		[1] Outputs: Number of Households
1.	Tenant-Based Rental Assistance	1
2a.	Permanent Housing Facilities: Received Operating Subsidies/Leased units	
2b.	Transitional/Short-term Facilities: Received Operating Subsidies	
3a.	Permanent Housing Facilities: Capital Development Projects placed in service during the operating year	
3b.	Transitional/Short-term Facilities: Capital Development Projects placed in service during the operating year	
4.	Short-term Rent, Mortgage, and Utility Assistance	1
5.	Adjustment for duplication (subtract)	1
6.	TOTAL Housing Subsidy Assistance (Sum of Rows 1-4 minus Row 5)	1

Administrative Costs: Costs for general management, oversight, coordination, evaluation, and reporting. By statute, grantee administrative costs are limited to 3% of total grant award, to be expended over the life of the grant. Project sponsor administrative costs are limited to 7% of the portion of the grant amount they receive.

Beneficiary(ies): All members of a household who received HOPWA assistance during the operating year including the one individual who qualified the household for HOPWA assistance as well as any other members of the household (with or without HIV) who benefitted from the assistance.

Central Contractor Registration (CCR): The primary registrant database for the U.S. Federal Government. CCR collects, validates, stores, and disseminates data in support of agency acquisition missions, including Federal agency contract and assistance awards. Both current and potential federal government registrants (**grantees**) are required to register in CCR in order to be awarded contracts by the federal government. Registrants must update or renew their registration at least once per year to maintain an active status. Although recipients of direct federal contracts and grant awards have been required to be registered with CCR since 2003, this requirement is now being extended to indirect recipients of federal funds with the passage of ARRA (American Recovery and Reinvestment Act). Per ARRA and FFATA (Federal Funding Accountability and Transparency Act) federal regulations, all **grantees** and sub-grantees or subcontractors receiving federal grant awards or contracts must have a DUNS (Data Universal Numbering System) Number.

Chronically Homeless Person: An individual or family who: (i) is homeless and lives or resides individual or family who: (i) Is homeless and lives or resides in a place not meant for human habitation, a safe haven, or in an emergency shelter; (ii) has been homeless and living or residing in a place not meant for human habitation, a safe haven, or in an emergency shelter continuously for at least 1 year or on at least 4 separate occasions in the last 3 years; and (iii) has an adult head of household (or a minor head of household if no adult is present in the household) with a diagnosable substance use disorder, serious mental illness, developmental disability (as defined in section 102 of the Developmental Disabilities Assistance and Bill of Rights Act of 2000 (42 U.S.C. 15002)), post traumatic stress disorder, cognitive impairments resulting from a brain injury, or chronic physical illness or disability, including the co-occurrence of 2 or more of those conditions. Additionally, the statutory definition includes as chronically homeless a person who currently lives or resides in an institutional care facility, including a jail, substance abuse or mental health treatment facility, hospital or other similar facility, and has resided there for fewer than 90 days if such person met the other criteria for homeless prior to entering that facility. (See 42 U.S.C. 11360(2)) This does not include doubled-up or overcrowding situations.

Disabling Condition: Evidencing a diagnosable substance use disorder, serious mental illness, developmental disability, chronic physical illness, or disability, including the co-occurrence of two or more of these conditions. In addition, a disabling condition may limit an individual's ability to work or perform one or more activities of daily living. An HIV/AIDS diagnosis is considered a disabling condition.

Facility-Based Housing Assistance: All eligible HOPWA Housing expenditures for or associated with supporting facilities including community residences, SRO dwellings, short-term facilities, project-based rental units, master leased units, and other housing facilities approved by HUD.

Faith-Based Organization: Religious organizations of three types: (1) congregations; (2) national networks, which include national denominations, their social service arms (for example, Catholic Charities, Lutheran Social Services), and networks of related organizations (such as YMCA and YWCA); and (3) freestanding religious organizations, which are incorporated separately from congregations and national networks.

Grassroots Organization: An organization headquartered in the local community where it provides services; has a social services budget of \$300,000 or less annually; and six or fewer full-time equivalent

employees. Local affiliates of national organizations are not considered "grassroots."

HOPWA Eligible Individual: The one (1) low-income person with HIV/AIDS who qualifies a household for HOPWA assistance. This person may be considered "Head of Household." When the CAPER asks for information on eligible individuals, report on this individual person only. Where there is more than one person with HIV/AIDS in the household, the additional PWH/A(s), would be considered a beneficiary(s).

HOPWA Housing Information Services: Services dedicated to helping persons living with HIV/AIDS and their families to identify, locate, and acquire housing. This may also include fair housing counseling for eligible persons who may encounter discrimination based on race, color, religion, sex, age, national origin, familial status, or handicap/disability.

HOPWA Housing Subsidy Assistance Total: The unduplicated number of households receiving housing subsidies (TBRA, STRMU, Permanent Housing Placement services and Master Leasing) and/or residing in units of facilities dedicated to persons living with HIV/AIDS and their families and supported with HOPWA funds during the operating year.

Household: A single individual or a family composed of two or more persons for which household incomes are used to determine eligibility and for calculation of the resident rent payment. The term is used for collecting data on changes in income, changes in access to services, receipt of housing information services, and outcomes on achieving housing stability. Live-In Aides (see definition for Live-In Aide) and non-beneficiaries (e.g. a shared housing arrangement with a roommate) who resided in the unit are not reported on in the CAPER.

Housing Stability: The degree to which the HOPWA project assisted beneficiaries to remain in stable housing during the operating year. See *Part 5: Determining Housing Stability Outcomes* for definitions of stable and unstable housing situations.

In-kind Leveraged Resources: These involve additional types of support provided to assist HOPWA beneficiaries such as volunteer services, materials, use of equipment and building space. The actual value of the support can be the contribution of professional services, based on customary rates for this specialized support, or actual costs contributed from other leveraged resources. In determining a rate for the contribution of volunteer time and services, use the rate established in HUD notices, such as the rate of ten dollars per hour. The value of any donated material, equipment, building, or lease should be based on the fair market value at time of donation. Related documentation can be from recent bills of sales, advertised prices, appraisals, or other information for comparable property similarly situated.

Leveraged Funds: The amount of funds expended during the operating year from non-HOPWA federal, state, local, and private sources by grantees or sponsors in dedicating assistance to this client population. Leveraged funds or other assistance are used directly in or in support of HOPWA program delivery.

Live-In Aide: A person who resides with the HOPWA Eligible Individual and who meets the following criteria: (1) is essential to the care and well-being of the person; (2) is not obligated for the support of the person; and (3) would not be living in the unit except to provide the necessary supportive services. See the *Code of Federal Regulations Title 24, Part 5.403 and the HOPWA Grantee Oversight Resource Guide* for additional reference.

Master Leasing: Applies to a nonprofit or public agency that leases units of housing (scattered-sites or entire buildings) from a landlord, and subleases the units to homeless or low-income tenants. By assuming the tenancy burden, the agency facilitates housing of clients who may not be able to maintain a lease on their own due to poor credit, evictions, or lack of sufficient income.

Operating Costs: Applies to facility-based housing only, for facilities that are currently open. Operating costs can include day-to-day housing function and operation costs like utilities, maintenance, equipment, insurance, security, furnishings, supplies and salary for staff costs directly related to the housing project but not staff costs for delivering services.

Outcome: The degree to which the HOPWA assisted household has been enabled to establish or maintain a stable living environment in housing that is safe, decent, and sanitary, (per the regulations at 24 CFR 574.310(b)) and to reduce the risks of homelessness, and improve access to HIV treatment and other health care and support.

Output: The number of units of housing or households that receive HOPWA assistance during the operating year.

Permanent Housing Placement: A supportive housing service that helps establish the household in the housing unit, including but not limited to reasonable costs for security deposits not to exceed two months of rent costs.

Program Income: Gross income directly generated from the use of HOPWA funds, including repayments. See grant administration requirements on program income for state and local governments at 24 CFR 85.25, or for non-profits at 24 CFR 84.24.

Project-Based Rental Assistance (PBRA): A rental subsidy program that is tied to specific facilities or units owned or controlled by a project sponsor or Subrecipient. Assistance is tied directly to the properties and is not portable or transferable.

Project Sponsor Organizations: Any nonprofit organization or governmental housing agency that receives funds under a contract with the grantee to provide eligible housing and other support services or administrative services as defined in 24 CFR 574.300. Project Sponsor organizations are required to provide performance data on households served and funds expended. Funding flows to a project sponsor as follows:

HUD Funding → Grantee → Project Sponsor

Short-Term Rent, Mortgage, and Utility (STRMU) Assistance: A time-limited, housing subsidy assistance designed to prevent homelessness and increase housing stability. Grantees may provide assistance for up to 21 weeks in any 52 week period. The amount of assistance varies per client depending on funds available, tenant need and program guidelines.

Stewardship Units: Units developed with HOPWA, where HOPWA funds were used for acquisition, new construction and rehabilitation that no longer receive operating subsidies from HOPWA. Report information for the units is subject to the three-year use agreement if rehabilitation is non-substantial and to the ten-year use agreement if rehabilitation is substantial.

Subrecipient Organization: Any organization that receives funds from a project sponsor to provide eligible housing and other support services and/or administrative services as defined in 24 CFR 574.300. If a subrecipient organization provides housing and/or other supportive services directly to clients, the subrecipient organization must provide performance data on household served and funds expended. Funding flows to subrecipients as follows:

HUD Funding → Grantee → Project Sponsor → Subrecipient

Tenant-Based Rental Assistance (TBRA): TBRA is a rental subsidy program similar to the Housing Choice Voucher program that grantees can provide to help low-income households access affordable housing. The TBRA voucher is not tied to a specific unit, so tenants may move to a different unit without losing their assistance, subject to individual program rules. The subsidy amount is determined in part based on household income and rental costs associated with the tenant's lease.

Transgender: Transgender is defined as a person who identifies with, or presents as, a gender that is different from his/her gender at birth.

Veteran: A veteran is someone who has served on active duty in the Armed Forces of the United States. This does not include inactive military reserves or the National Guard unless the person was called up to active duty.

Housing Opportunities for Person with AIDS (HOPWA) Consolidated Annual Performance and Evaluation Report (CAPER) Measuring Performance Outputs and Outcomes

OMB Number 2506-0133 (Expiration Date: 10/31/2014)

Part 1: Grantee Executive Summary

As applicable, complete the charts below to provide more detailed information about the agencies and organizations responsible for the administration and implementation of the HOPWA program. Chart 1 requests general Grantee Information and Chart 2 is to be completed for each organization selected or designated as a project sponsor, as defined by CFR 574.3. In Chart 3, indicate each subrecipient organization with a contract/agreement of \$25,000 or greater that assists grantees or project sponsors carrying out their administrative or evaluation activities. In Chart 4, indicate each subrecipient organization with a contract/agreement to provide HOPWA-funded services to client households. These elements address requirements in the Federal Funding and Accountability and Transparency Act of 2006 (Public Law 109-282).

Note: Please see the definition section for distinctions between project sponsor and subrecipient.

Note: If any information does not apply to your organization, please enter N/A. Do not leave any section blank.

1. Grantee Information

HUD Grant Number MO-H012-F002		Operating Year for this report From (mm/dd/yy) 1/1/2012 To (mm/dd/yy) 12/31/2012		
Grantee Name City of St. Louis, Department of Health				
Business Address	1520 Market Street, Room 4078			
City, County, State, Zip	St. Louis	St. Louis City	MO	63103
Employer Identification Number (EIN) or Tax Identification Number (TIN)		436003231		
DUN & Bradstreet Number (DUNs):	135747843	Central Contractor Registration (CCR): Is the grantee's CCR status currently active? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, provide CCR Number:		
*Congressional District of Grantee's Business Address		1 st Congressional District of Missouri		
*Congressional District of Primary Service Area(s)		N/A		
*City(ies) and County(ies) of Primary Service Area(s)		Cities: N/A		Counties: N/A
Organization's Website Address www.stlouis-mo.gov		Is there a waiting list(s) for HOPWA Housing Subsidy Assistance Services in the Grantee service Area? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, explain in the narrative section what services maintain a waiting list and how this list is administered.		

* Service delivery area information only needed for program activities being directly carried out by the grantee.

2. Project Sponsor Information

Please complete Chart 2 for each organization designated or selected to serve as a project sponsor, as defined by CFR 574.3. Use this section to report on organizations involved in the direct delivery of services for client households. These elements address requirements in the Federal Financial Accountability and Transparency Act of 2006 (Public Law 109-282).

Note: Please see the definitions for distinctions between project sponsor and subrecipient.

Note: If any information does not apply to your organization, please enter N/A.

Project Sponsor Agency Name Interfaith Residence d/b/a Doorways		Parent Company Name, if applicable N/A	
Name and Title of Contact at Project Sponsor Agency	Brenda Malone, Program Manager		
Email Address	bmalone@doorwayshousing.org		
Business Address	4385 Maryland Avenue		
City, County, State, Zip,	St. Louis, St. Louis City, MO, 63108		
Phone Number (with area code)	(314) 535-1919		
Employer Identification Number (EIN) or Tax Identification Number (TIN)	431484279	Fax Number (with area code) 314-535-0909	
DUN & Bradstreet Number (DUNs):	809004831		
Congressional District of Project Sponsor's Business Address	1 st Congressional District of Missouri		
Congressional District(s) of Primary Service Area(s)	1 st , 2 nd and 3 rd Congressional Districts of Missouri		
City(ies) and County(ies) of Primary Service Area(s)	Cities: St. Louis City and surrounding cities		
Total HOPWA contract amount for this Organization for the operating year	\$1,062,964	Counties: St. Louis City, St. Louis County, St. Charles, Franklin, Jefferson, Washington and Warren counties in Missouri; and Bond, Calhoun, Clinton, Jersey, Macoupin, Madison, Monroe, and St. Clair in Illinois	
Organization's Website Address www.doorwayshousing.org	Does your organization maintain a waiting list? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, explain in the narrative section how this list is administered.		
Is the sponsor a nonprofit organization? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Please check if yes and a faith-based organization. <input type="checkbox"/> Please check if yes and a grassroots organization. <input type="checkbox"/>	Does your organization maintain a waiting list? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, explain in the narrative section how this list is administered.		

Project Sponsor Agency Name Peter and Paul Community Services, Inc.		Parent Company Name, if applicable N/A	
Name and Title of Contact at Project Sponsor Agency	Kevin Born, Director of Operations		
Email Address	kpborn@ppcsinc.org		
Business Address	1025 Park Avenue		
City, County, State, Zip,	St. Louis, St. Louis City, MO, 63104		
Phone Number (with area code)	(314) 588-7111		
Employer Identification Number (EIN) or Tax Identification Number (TIN)	43-1349643	Fax Number (with area code) 314-621-9875	
DUN & Bradstreet Number (DUNS):	194124103		
Congressional District of Project Sponsor's Business Address	1 st Congressional District of Missouri		
Congressional District(s) of Primary Service Area(s)	1 st District of Missouri		
City(ies) and County(ies) of Primary Service Area(s)	Cities: St. Louis City		
Total HOPWA contract amount for this Organization for the operating year	\$290,055	Counties: St. Louis City	
Organization's Website Address www.ppcsinc.org	Does your organization maintain a waiting list? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, explain in the narrative section how this list is administered.		
Is the sponsor a nonprofit organization? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Please check if yes and a faith-based organization. <input type="checkbox"/> Please check if yes and a grassroots organization. <input type="checkbox"/>		Does your organization maintain a waiting list? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, explain in the narrative section how this list is administered.	

3. Administrative Subrecipient Information

Use Chart 3 to provide the following information for each subrecipient with a contract/agreement of \$25,000 or greater that assists project sponsors to carry out their administrative services but no services directly to client households. Agreements include: grants, subgrants, loans, awards, cooperative agreements, and other forms of financial assistance; and contracts, subcontracts, purchase orders, task orders, and delivery orders. (Organizations listed may have contracts with project sponsors) These elements address requirements in the Federal Funding and Accountability and Transparency Act of 2006 (Public Law 109-282).

Note: Please see the definitions for distinctions between project sponsor and subrecipient.

Note: If any information does not apply to your organization, please enter N/A.

Subrecipient Name	N/A			Parent Company Name, if applicable
Name and Title of Contact at Subrecipient				
Email Address				
Business Address				
City, State, Zip, County				
Phone Number (with area code)				Fax Number (include area code)
Employer Identification Number (EIN) or Tax Identification Number (TIN)				
DUN & Bradstreet Number (DUNs):				
North American Industry Classification System (NAICS) Code				
Congressional District of Subrecipient's Business Address				
Congressional District of Primary Service Area				
City (ies) <u>and</u> County (ies) of Primary Service Area(s)	Cities:			Counties:
Total HOPWA Subcontract Amount of this Organization for the operating year				

4. Program Subrecipient Information

Complete the following information for each subrecipient organization providing HOPWA-funded services to client households. These organizations would hold a contract/agreement with a project sponsor(s) to provide these services. For example, a subrecipient organization may receive funds from a project sponsor to provide nutritional services for clients residing within a HOPWA facility-based housing program. Please note that subrecipients who work directly with client households must provide performance data for the grantee to include in Parts 2-7 of the CAPER.

Note: Please see the definition of a subrecipient for more information.

Note: Types of contracts/agreements may include: grants, sub-grants, loans, awards, cooperative agreements, and other forms of financial assistance; and contracts, subcontracts, purchase orders, task orders, and delivery orders.

Note: If any information is not applicable to the organization, please report N/A in the appropriate box. Do not leave boxes blank.

Sub-recipient Name	N/A		Parent Company Name, if applicable	
Name <u>and</u> Title of Contact at Contractor/ Sub-contractor Agency				
Email Address				
Business Address				
City, County, State, Zip				
Phone Number (include area code)			Fax Number (include area code)	
Employer Identification Number (EIN) or Tax Identification Number (TIN)				
DUN & Bradstreet Number (DUNs)				
North American Industry Classification System (NAICS) Code				
Congressional District of the Sub-recipient's Business Address				
Congressional District(s) of Primary Service Area				
City(ies) <u>and</u> County(ies) of Primary Service Area	Cities:		Counties:	
Total HOPWA Subcontract Amount of this Organization for the operating year				

5. Grantee Narrative and Performance Assessment

a. Grantee and Community Overview

Provide a one to three page narrative summarizing major achievements and highlights that were proposed and completed during the program year. Include a brief description of the grant organization, area of service, the name(s) of the program contact(s), and an overview of the range/type of housing activities provided. This overview may be used for public information, including posting on HUD's website. *Note: Text fields are expandable.*

The City of St. Louis is the recipient of Housing Opportunities for Persons Living with AIDS (HOPWA) funds for the St. Louis EMSA. Formula funds are awarded to the Community Development Agency within the City of St. Louis and administered by the Grants Administration section within the Department of Health. The Grants Administrator, Megan Lengerman, is the main contact for the HOPWA program. The St. Louis EMSA is a bi-jurisdictional region that straddles Missouri and Illinois. The EMSA consists of seven counties in Missouri (St. Louis City, St. Louis County, St. Charles, Franklin, Jefferson, Washington, and Warren) and eight counties in Illinois (Clinton, Jersey, Madison, Monroe, Bond, Calhoun, Macoupin, and St. Clair).

During Program Year (PY) 4, the St. Louis Eligible Metropolitan Statistical Area (EMSA) contracted with two project sponsors to provide a variety of housing services including facility-based housing, short-term rent, mortgage and utility assistance, tenant based housing assistance, housing information, and case management. The project sponsors and a description of the range of their respective services are as follows:

- **Doorways:** Founded in 1988, is the primary provider of housing services to low-income people living with HIV disease throughout the St. Louis Metropolitan region. The organization's programs are directly available to clients in seven different counties in Missouri and another eight in Illinois, covering the entire regional EMSA. Through its Outstate component, Doorways serves as fiscal agent and provides technical support to local housing providers who serve people living with HIV/AIDS in 62 additional Missouri counties and another 55 counties in central and southern Illinois.

Over its 24-year history, Doorways has developed a comprehensive array of housing solutions designed to meet the varied needs of people living with HIV/AIDS. To accomplish this, the organization has utilized a broad range of federally-funded housing programs, including the Section 811 program for persons with disabilities, the Permanent Supportive Housing Program for disabled homeless persons, and programs based largely on the provision of scattered-site assistance, including the Housing Opportunities for People with AIDS (HOPWA) program and Ryan White Treatment Modernization Act. In the process, Doorways has successfully leveraged millions of dollars in housing assistance from state and local housing organizations and private philanthropic funds.

At the present time, Doorways serves almost 600 adults and over 300 children monthly over the 15-county EMSA through three core programs that include:

- 1) **The Own Home Program** helps individuals and families living with HIV/AIDS find and maintain affordable housing without threat of homelessness or interruption to essential utilities. The program provides nearly \$2 million per year in rent, mortgage, utility, and move-in subsidies on behalf of people who are homeless or would otherwise become homeless. Payments are made directly to property owners and utility companies. In addition, Doorways' Case Managers inspect units for safety and suitability, maintain lists of approved and affordable units, work with clients to develop stable housing plans, help clients with budgeting and habits of good tenancy and advocate for clients with landlords and utility companies. Program operations are supervised by Brenda Malone, Own Home Program Manager, who is the primary contact for the HOPWA-funded program.
- 2) **The Residential Program** currently operates seven apartment buildings in St. Louis City with a combined 103 units, managed by Doorways for people living with HIV/AIDS. The Residential Program is designed for individuals and families who are capable of independent living but whose financial and health issues limit their ability to pay fair market rent. Most residents have household incomes at or below 20% of the area median income and pay no more than 30% of their income for rent and utilities. In addition to these Doorways-owned units, the Residential Program also includes *Jumpstart*, an 18-unit scattered-site permanent supportive housing program for single, disabled parents with HIV/AIDS.

Doorways' family residential complex offers 29 lead-free units specifically designed to meet the needs of

families affected by HIV/AIDS. Two buildings, *Mama Nyumba* (Swahili for “my mother’s house”) and *Kaya Malaika* (Swahili for “village of little angels”) provide safe, affordable housing for low-income families who would otherwise be inadequately housed or homeless. It is the only facility of its kind in Missouri and one of the few in the nation. Doorways’ latest 811 building, Partridge Place, is located in Walnut Park, an area of the city with a rate of HIV infection that is more than twice the rate for the city as a whole. In addition to serving this currently underserved population, Partridge Place, like all of Doorways’ buildings, compliments and contributes to neighborhood plans for revitalization and growth.

- 3) **Doorways Supportive Housing Facility** (DSHF) provides housing for people with AIDS who cannot live without assistance, and who would otherwise be homeless or unnecessarily hospitalized. Located in St. Louis’ Central West End, the fully accessible three-story building offers 36 private rooms with baths, 24-hour supervision and nursing care, a dining room, commercial kitchen, numerous social and recreational areas, and administrative offices. DSHF is licensed by the State of Missouri as a residential care facility and is also licensed by the State Department of Mental Health.

Among DSHF staff are registered nurses who work with physicians to establish treatment plans, oversee complicated medical protocols, monitor dementia and other neural disorders, and perform clinical assessments, blood transfusions, IV infusion therapies, laboratory and Pentadimine treatments. Social services are available through two full time Social Workers. In addition, a full-time activities/volunteer coordinator organizes internal programs, external field trips, and pastoral care. Transportation to physicians is available, and clients have access to a nutritionally sound meals program on site.

Doorways maintains two waiting lists for services: one for the HOPWA-funded TBRA program and another for its Residential Program. Clients on each list are selected for service on a first-come, first-served basis.

Currently, Doorways is working on implementing a needs-based acuity to structure their waiting list into two tiers. The first tier is for clients who are eligible for services and are in immediate need. The second tier is for clients who may be eligible for the service but are not in immediate need. Follow-up will be conducted every four months for clients on the TBRA waiting list. This follow-up begins with a telephone survey. Clients who are not successfully contacted by telephone are contacted by mail. If no response to the mailed survey is received, each client’s respective case manager is informed of the need to contact the client. If no response is received from either client or case manager in 30 days, the client is removed from the TBRA waiting list.

As TBRA surveys are completed, clients may also be removed from the list for any of the following reasons:

- Client is deceased or the case is frozen by the Case Manager
- Client is over-income for TBRA guidelines.
- Client is currently housed in Section 8, public housing, a Shelter Plus Care Program, or in any of Doorways’ residential programs.
- Client is currently out of compliance on provisions related to the receipt of temporary rental assistance from Doorways.
- Client reports that he/she is no longer in need of assistance.

In Doorways’ Residential Program, clients are contacted by mail at minimum once every six months and asked to update their eligibility information and to confirm that they are still in need of services.

- **Peter and Paul Community Services:** Peter and Paul Community Services is an agency committed to providing housing and supportive services to persons who are homeless, especially those living with mental illness and HIV/AIDS. This agency utilizes HOPWA facility-based operating funds to support transitional housing activities within the agency. The Positive Directions transitional housing program is a 20-bed program that provides up to two years of transitional housing and a savings program assisting HIV-infected homeless individuals in setting goals, learning living skills and establishing a regular income and savings plan, with the goal of moving into independent living. These services are particularly targeted to individuals with multiple diagnoses of mental illness and/or substance abuse along with HIV infection. The goal of Positive Directions is to promote the improved physical and mental health of clients, help clients secure and sustain permanent, independent housing, and to avoid both a need for return to the streets or re-hospitalization.

The Positive Directions program includes the following components and benchmarks:

Within seven days of admission, clients complete HOPWA Housing Plans and Individual Treatment and Rehabilitation Plans. Clients also complete quarterly reviews and annual reviews to clearly document progress.

Within 60 days of admission, clients access primary medical care. Staff ensure that visits are scheduled and kept, accompanying all clients with histories of medical non-compliance for any reason. Additionally, all follow-up appointments are tracked and missed appointments are promptly rescheduled. The program nurse tracks these results in client charts. Consult sheets for all healthcare appointments are maintained in client charts.

Throughout their stay in the program, clients receive case management services and are connected with other community resources to reduce substance use, become and remain medication adherent, improve CD4 and viral load counts, and seek employment, training, and/or education.

b. Annual Performance under the Action Plan

Provide a narrative addressing each of the following four items:

1. Outputs Reported. Describe significant accomplishments or challenges in achieving the number of housing units supported and the number households assisted with HOPWA funds during this operating year compared to plans for this assistance, as approved in the Consolidated Plan/Action Plan. Describe how HOPWA funds were distributed during your program year among different categories of housing and geographic areas to address needs throughout the grant service area, consistent with approved plans.

The total amount of HOPWA funds expended during Program Year 4 (PY4) was \$1,373,681. Of this amount, \$1,290,051 was expended to support tenant based rental assistance, short-term rent, mortgage and utility assistance, facility based housing, supportive services (case management) and housing information services throughout the St. Louis eligible metropolitan statistical area (EMSA), and \$83,630 was expended for grantee and project sponsor administration. The EMSA consists of seven counties in Missouri (St. Louis City, St. Louis County, St. Charles, Franklin, Jefferson, Washington, and Warren) and eight counties in Illinois (Clinton, Jersey, Madison, Monroe, Bond, Calhoun, Macoupin, and St. Clair). Of the \$1,290,051 expended on direct services,

- 133 households received tenant based rental assistance (TBRA) with HOPWA funds during this program year, compared to the goal of 168;
- 220 households received short-term rent, mortgage and utility assistance (STRMU) with HOPWA funds during PY4, far exceeding the goal of 110;
- 50 households received facility based transitional housing assistance with HOPWA funds during PY4 exceeding the goal of 40;
- 1,188 households received housing information services with HOPWA funds during PY4 far exceeding the goal of 900; and
- 566 households received supportive services (case management) with HOPWA funds during PY4, exceeding the goal of 208.

2. Outcomes Assessed. Assess your program's success in enabling HOPWA beneficiaries to establish and/or better maintain a stable living environment in housing that is safe, decent, and sanitary, and improve access to care. Compare current year results to baseline results for clients. Describe how program activities/projects contributed to meeting stated goals. If program did not achieve expected targets, please describe how your program plans to address challenges in program implementation and the steps currently being taken to achieve goals in next operating year. If your program exceeded program targets, please describe strategies the program utilized and how those contributed to program successes.

The St. Louis EMSA HOPWA program served a total of 353 unduplicated households with housing assistance during Program Year 4 (PY4). Additionally, 566 households were provided with supportive services (case management) in conjunction with housing activities, and 1,188 households received housing information services. The total for households receiving housing-related case management is a combination of two agencies providing the service, including new case management services for clients receiving tenant-based rental assistance (TBRA).

Clients receiving TBRA through Doorways remain stably housed. In addition, Doorways was able to take over 50 clients off the waiting list into the TBRA program in PY4, an indication that case management activities to encourage self-sufficiency and transition to other permanent housing options are beginning to make an impact on the high volume of need in the EMSA.

Of the 50 clients served by Peter and Paul's Positive Directions facility-based housing in PY4, 82% were stably housed at the end of the year (48% were in permanent housing, 34% remained in transitional housing at Positive Directions) and another 12% were in temporary housing. One hundred percent (100%) of clients had received individual assistance to enroll in all applicable housing and subsidy programs. One hundred percent (100%) of clients had improved access to health care. One hundred percent (100%) of clients had access to employment and living skills classes, psychosocial and substance abuse groups, and HIV and general health education.

3. Coordination. Report on program coordination with other mainstream housing and supportive services resources, including the use of committed leveraging from other public and private sources that helped to address needs for eligible persons identified in the Consolidated Plan/Strategic Plan.

Doorways

Doorways works closely with each client's designated Ryan White Case Manager to coordinate the delivery of services and support linkage to other sources of services that will promote housing stability. In addition, the organization is an active participant in the Homeless Services Continuum of Care groups for both the City of St. Louis and St. Louis County, which enables Doorways to identify a broader array of housing and related resources available to the clients.

Doorways works directly with the City and County Continuum of Care (CoC) groups to identify housing resources for the clients through non-HOPWA programs. CoC meetings attended monthly include providers from homeless shelters, food pantries, and employment programs. Finally, the Own Home Program Manager collaborates routinely with Urban League and United Way staff to facilitate the flow of information about services, seminars and opportunities to case managers who also work directly with the clients served through HOPWA.

Doorways utilizes a broad range of federally-funded housing programs to meet the diverse housing needs of people living with HIV/AIDS. These include the Section 811 program for persons with disabilities and the Permanent Supportive Housing Program for disabled homeless persons. The organization also distributes housing funds made available through the Ryan White HIV/AIDS Treatment Extension Act of 2009, Part A. Support through these funding streams has enabled Doorways to successfully leverage millions of dollars in housing assistance from the Missouri Housing Development Commission, the City of St. Louis Affordable Housing Commission as well as private philanthropic funds.

Peter and Paul Community Services

During Program Year 4, Peter and Paul Community Services enhanced collaboration with Ryan White program by gaining access to the client-level database, which allows direct referrals from Ryan White case managers into the HOPWA-funded facility-based transitional housing program.

Peter and Paul also leverages state funding to enhance its programs. The Missouri Division of Economic Development (Neighborhood Assistance Program), Express Scripts, the MAC AIDS Foundation, Broadway Cares/Equity Fights AIDS, the Vatterott Foundation and other smaller foundations funded supportive services for residents and alumni of Positive Directions housing.

The agency has developed positive, mutually beneficial relationships with the staff of Doorways, as well as other housing and social service agencies, including Hosea House, St. Anthony of Padua, Shalom House, and the Urban League. In addition, Peter and Paul has developed a more structured program of helping clients with SSI or SSDI apply for HUD-funded Elderly and Disabled Housing sites, which can result in alternative independent housing options for clients who are ready to leave transitional housing, but require subsidies to do so.

Peter & Paul Community Services is also integrated in the City and County Homeless Services Continuum of Care (CoC) groups, and well connected with a variety of community service providers. Other agencies/persons providing services to Peter & Paul residents included Places for People, Food Outreach, New Hope Clinic, Doorways, Saint Louis Effort for AIDS, BJC Behavioral Health, Washington University Infectious Disease Clinic, the Center for Advanced Medicine, Project ARK (AIDS Resources & Knowledge), Health and Education for Youth, St. Patrick Center, Vocational Rehabilitation, St. Louis HELP, BASIC Drug and Alcohol Treatment Center, Southeast Missouri Community Treatment Program, Preferred Family Healthcare, Assisted Recovery Centers of America (ARCA), Bridgeway Behavioral Health, Dr. Mark Scheperle, Southampton Healthcare, Dr. David Parks, Dr. Denzel Jines, Dr. Timothy Case, Dr. Baltor, Missouri Department of Probation and Parole, Mercy Neighborhood Ministries, Society of St. Vincent de Paul, Harris-Stowe University, Legal Services of Eastern Missouri, Catholic Legal Assistance Ministries, Missouri AIDS Task Force, Kingdom House, VA Saint Louis Health Care System, SLU Hospital, Barnes Hospital, St. Alexius Hospital, St. Louis College of Health Careers, Colorado Technical School, Sanford-Brown College, Brown-Mackie College, St. Louis Community College at Forest Park/Florissant Valley/Meramac, St. Louis City Public Schools /

Al Chapelle Community Center GED Program, SLATE GED, Guardian Angel Settlement at Hosea House GED, the Literacy Council, IRS Taxpayer Assistance Center, Stray Dog Theatre, CARE Optical, Crown Optical, Dr. Harry Brady (optometrist), Anheuser-Busch Eye Clinic, St. Louis Agency on Training and Employment (SLATE), the Metropolitan Employment Training (MET) Center, MERS-Goodwill, Planned Parenthood, West Pine Pharmacy, Bioscrip Pharmacy, Beverly Hills Pharmacy, Schnucks Specialty Pharmacy, Pine Lawn Dental, Commerce Bank, and a variety of specialty healthcare providers (dialysis, physical therapy, chemotherapy, podiatry, gastroenterology, neurology, surgery, proctology and podiatry).

4. Technical Assistance. Describe any program technical assistance needs and how they would benefit program beneficiaries.

The St. Louis EMSA in the process of continuing technical assistance through HUD's OneCPD Program from PY3 into PY4. Technical Assistance (TA) will assist the Grants Administration staff with the following:

1. Development of consistent written policies and procedures for the TBRA program and restructuring of the TBRA waitlist: The waitlist currently encompasses well over two hundred applicants, and the resulting lengthy wait times make it difficult to address urgent housing needs among the most vulnerable individuals in a timely manner. Restructuring the waitlist system will allow for better triage of HIV positive persons with housing needs and more effective utilization of limited funding for eligible individuals with the highest needs.
2. Case management for TBRA clients to promote self-sufficiency: The TA consultant is assisting the Grants Administration staff in shaping and evaluating a new case management initiative associated with the TBRA program. In PY3, the project sponsor administering the TBRA program began providing case management services to assist TBRA clients in working on housing and budget plans to obtain other non-HOPWA funded permanent housing options and enable greater self-sufficiency.
3. OneCPD consultants are also providing guidance regarding needs assessment activities and performance measures for HOPWA activities, which will assist program beneficiaries in the long-term by better tailoring HOPWA services to meet needs in the EMSA and adjusting service delivery models to improve performance on desired outcomes.

<input type="checkbox"/> HOPWA/HUD Regulations	<input type="checkbox"/> Planning	<input checked="" type="checkbox"/> Housing Availability	<input type="checkbox"/> Rent Determination and Fair Market Rents
<input type="checkbox"/> Discrimination/Confidentiality	<input checked="" type="checkbox"/> Multiple Diagnoses	<input type="checkbox"/> Eligibility	<input type="checkbox"/> Technical Assistance or Training
<input type="checkbox"/> Supportive Services	<input type="checkbox"/> Credit History	<input type="checkbox"/> Rental History	<input checked="" type="checkbox"/> Criminal Justice History
<input checked="" type="checkbox"/> Housing Affordability	<input type="checkbox"/> Geography/Rural Access	<input checked="" type="checkbox"/> Other, please explain further: Economic stagnation and difficulty obtaining employment	

c. Barriers and Trends Overview

Provide a narrative addressing items 1 through 3. Explain how barriers and trends affected your program's ability to achieve the objectives and outcomes discussed in the previous section.

1. Describe any barriers (including regulatory and non-regulatory) encountered in the administration or implementation of the HOPWA program, how they affected your program's ability to achieve the objectives and outcomes discussed, and, actions taken in response to barriers, and recommendations for program improvement. Provide an explanation for each barrier selected.

HOPWA project sponsors identified several barriers in PY4, including housing availability, housing affordability, economic issues, and clients with multiple diagnoses and criminal justice history.

For clients receiving STRMU, Facility-Based Transitional Housing, Housing Information services and Supportive Services (case management), program goals were met and exceeded; however, the EMSA fell slightly short of meeting its target for TBRA. In particular, three barriers influenced the program's ability to help clients find and maintain stable housing. Lack of housing availability and housing affordability both made it difficult for clients to secure housing. Stagnant economic conditions and higher unemployment rates continued to have a major impact in PY4. While the TBRA project sponsor was successful at keeping clients from being homeless, the aforementioned barriers continue to make it very challenging to place clients in new homes.

Although there are no easy solutions to improve economic conditions, the project sponsor was able to assist clients in obtaining housing by using a Clearinghouse List, which is comprised of landlords who offer affordable rents, are knowledgeable about the programs offered by the agency and are aware of clients' low income status. The list is updated monthly and landlords are added weekly as new relationships are established. In addition to using the Clearinghouse List,

staff used an affordable housing website, Socialserve.com, to help clients find affordable units that are also safe, decent and sanitary. These two resources helped to mitigate the barriers clients faced in PY4.

Although facility-based housing assistance exceeded the goal of serving 40 clients in PY4, there were still barriers present for those served. The length of stay in the transitional housing program has stayed high, a continuation from PY2 and PY3. Average length of stay in the facility-based transitional housing program was 32 weeks, nearly three months longer than in 2010, but two weeks shorter than 2012, due to the following barriers:

- 7) Many clients accessing HOPWA programs, especially those seeking facility-based housing, have complex social situations. Of the clients served in facility-based housing at the end of PY4, many had a mental health diagnosis, an active drug or alcohol addiction, and a history of domestic violence. Many were also MSM (men who have sex with men) and over half are or have been commercial sex workers. Additionally, many had been previously incarcerated, and some had been released from prison within the last five years. A portion qualified as chronically homeless, and several had used injection drugs.
- 8) Fewer available apartment vouchers, with longer waiting lists, have required clients to remain in the program longer while they wait for subsidized housing opportunities.
- 9) Difficulty linking clients to inpatient substance abuse treatment (for alcohol and/or drugs) has resulted from funding limitations and overwhelming need. In Missouri, the state's Pre-existing Condition Insurance Pool is currently one of the only insurance options for persons living with HIV/AIDS, but requires co-pays of several hundred dollars for inpatient treatment. Other SAMHSA-funded treatment centers have had to turn away clients needing repeat treatment due to limited capacity to meet demand.
- 10) Due to high demand, fewer persons were able to access job training programs, which would increase the likelihood of securing living-wage work. In particular, clients face extended wait periods for Social Security approval, but are usually denied entry into programs such as Vocational Rehabilitation prior to SSI/SSDI approval.
- 11) Continued high unemployment rates (especially among minorities and those without college degrees) and a reduced job market make it more challenging for struggling clients to secure living-wage work – so fewer clients can afford independent housing.
- 12) Fewer available affordable and decent apartments for clients, most of whom have felony convictions and current/historical drug use – so even those with income to afford an apartment often cannot secure one expediently. As the number of people seeking low-cost housing opportunities increases (due to economic factors), programs are able to “cream” applicants, and persons with challenging histories (e.g. felonies, credit problems, past evictions or past drug charges) are denied.

To address these barriers, the facility-based housing program will continue to offer intensive case management and coordination with a variety of community resources to meet complex needs. The TBRA and STRMU program will also continue to deliver case management to improve access to benefits, income, and non-HOPWA permanent housing options. All HOPWA project sponsors will continue to work closely with Ryan White case management and other Ryan White-funded core medical and support services to offer clients an expanded network of resources. However, the barriers listed above highlight the great need for both continued support of housing services as well as associated supportive services and case management.

2. Describe any trends in the community that may affect the way in which the needs of persons living with HIV/AIDS are being addressed, and provide any other information important to the future provision of services to this population.

Some of the trends facing the St. Louis EMSA continue to be those of reduced state and local funding for homeless services, mental health and substance abuse; lack of availability of affordable housing units; and the need for specialized housing support services for people living with HIV/AIDS.

Needs assessment activities completed over the last several years, including client surveys and focus groups, demonstrate that the demand for housing services among PLWH/A remains far higher than the amount of funding available to support housing services in this EMSA. A disproportionate share of those affected by HIV/AIDS face socio-economic challenges (poverty, lack of education, and unemployment), making them more vulnerable to variety of co-occurring conditions, including mental illness and substance abuse. The number of people living with HIV/AIDS who are in need of on-going rental assistance and support in order to achieve housing stability and improved access to care continues to grow.

Moving forward, and in an economic climate in which income and employment gains among the poor have stagnated, continued funding for housing services to this target population remains vital to public health. Research confirms a structural link between stable housing, health outcomes, and healthcare costs among people living with HIV/AIDS, and the dedication of public resources should be informed by those findings. In light of changes expected for PLWH/A in Program Years 5 due to the implementation of the Affordable Care Act, the DOH will continue to work even more closely with collaborative partners, including other HUD-funded and Ryan White-funded agencies, to develop strategies for identifying other housing resources and leveraging funds to meet identified housing and support service needs.

It is suspected that the transition of many Ryan White clients into other payer sources for medical care will free up Ryan White dollars for other supportive services, such as housing, which has historically been under-funded to meet the growing demand.

The St. Louis EMSA HOPWA program will maintain its efforts to provide parity of services across jurisdictional boundaries. Utilizing a single provider for tenant-based rental assistance as well as emergency and short-term rental, mortgage, and utility assistance ensures equal access to services, equitable distribution of resources, and the opportunity to leverage resources available in the Missouri portion of the EMSA that are not available in the Illinois portion of the EMSA.

4. Identify any evaluations, studies, or other assessments of the HOPWA program that are available to the public.

N/A - At this time, there are no publicly available evaluations, studies or assessments of the HOPWA program.

d. Unmet Housing Needs: An Assessment of Unmet Housing Needs

In Chart 1, provide an assessment of the number of HOPWA-eligible households that require HOPWA housing subsidy assistance but are not currently served by any HOPWA-funded housing subsidy assistance in this service area.

In Row 1, report the total unmet need of the geographical service area, as reported in *Unmet Needs for Persons with HIV/AIDS*, Chart 1B of the Consolidated or Annual Plan(s), or as reported under HOPWA worksheet in the Needs Workbook of the Consolidated Planning Management Process (CPMP) tool.

Note: Report most current data available, through Consolidated or Annual Plan(s), and account for local housing issues, or changes in HIV/AIDS cases, by using combination of one or more of the sources in Chart 2.

If data is collected on the type of housing that is needed in Rows a. through c., enter the number of HOPWA-eligible households by type of housing subsidy assistance needed. For an approximate breakdown of overall unmet need by type of housing subsidy assistance refer to the Consolidated or Annual Plan (s), CPMP tool or local distribution of funds. Do not include clients who are already receiving HOPWA-funded housing subsidy assistance.

Refer to Chart 2, and check all sources consulted to calculate unmet need. Reference any data from neighboring states' or municipalities' Consolidated Plan or other planning efforts that informed the assessment of Unmet Need in your service area.

Note: In order to ensure that the unmet need assessment for the region is comprehensive, HOPWA formula grantees should include those unmet needs assessed by HOPWA competitive grantees operating within the service area.

1. Planning Estimate of Area's Unmet Needs for HOPWA-Eligible Households

1. Total number of households that have unmet housing subsidy assistance need.	990
2. From the total reported in Row 1, identify the number of households with unmet housing needs by type of housing subsidy assistance:	
a. Tenant-Based Rental Assistance (TBRA)	433
b. Short-Term Rent, Mortgage and Utility payments (STRMU)	515
<ul style="list-style-type: none"> • Assistance with rental costs • Assistance with mortgage payments • Assistance with utility costs. 	
c. Housing Facilities, such as community residences, SRO dwellings, other housing facilities	42

The Unmet Need estimate was derived from the 2010-14 Consolidated Plan. Project Sponsors were also asked about unmet needs. The project sponsor administering TBRA and STRMU funding in both the Missouri and Illinois parts of the EMSA is also a HOPWA competitive grantee. Unmet need estimates were obtained from the number of individuals on the TBRA waiting list and from Ryan White case manager referrals for housing services. Case managers are asked to enter referrals regardless of whether a service is available, which shows need. Estimates were derived from all referrals closed or denied based on funding not being available, lack of housing capacity (facility-based only), becoming ineligible due to program guidelines and/or reaching a cap for a specific service without achieving housing stability.

2. Recommended Data Sources for Assessing Unmet Need (check all sources used)

X = Data as reported in the area Consolidated Plan, e.g. Table 1B, CPMP charts, and related narratives
= Data established by area HIV/AIDS housing planning and coordination efforts, e.g. Continuum of Care
= Data from client information provided in Homeless Management Information Systems (HMIS)
X = Data from project sponsors or housing providers, including waiting lists for assistance or other assessments on need including those completed by HOPWA competitive grantees operating in the region.
= Data from prisons or jails on persons being discharged with HIV/AIDS, if mandatory testing is conducted
X = Data from local Ryan White Planning Councils or reported in CARE Act Data Reports, e.g. number of clients with permanent housing
= Data collected for HIV/AIDS surveillance reporting or other health assessments, e.g. local health department or CDC surveillance data

End of PART 1

PART 2: Sources of Leveraging and Program Income**1. Sources of Leveraging**

Report the source(s) of cash or in-kind leveraged federal, state, local or private resources identified in the Consolidated or Annual Plan and used in the delivery of the HOPWA program and the amount of leveraged dollars. In Column [1], identify the type of leveraging. Some common sources of leveraged funds have been provided as a reference point. You may add Rows as necessary to report all sources of leveraged funds. Include Resident Rent payments paid by clients directly to private landlords. Do NOT include rents paid directly to a HOPWA program as this will be reported in the next section. In Column [2] report the amount of leveraged funds expended during the operating year. Use Column [3] to provide some detail about the type of leveraged contribution (e.g., case management services or clothing donations). In Column [4], check the appropriate box to indicate whether the leveraged contribution was a housing subsidy assistance or another form of support.

Note: Be sure to report on the number of households supported with these leveraged funds in Part 3, Chart 1, Column d.

A. Source of Leveraging Chart

[1] Source of Leveraging	[2] Amount of Leveraged Funds	[3] Type of Contribution	[4] Housing Subsidy Assistance or Other Support
Public Funding			
Ryan White-Housing Assistance (Parts A and B)	198,972	Funds	<input checked="" type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Ryan White-Other			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Housing Choice Voucher Program			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Low Income Housing Tax Credit			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
HOME			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Shelter Plus Care			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Emergency Solutions Grant			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Other Public: Missouri Housing Development Commission, Missouri Division of Economic Development (Neighborhood Assistance Program), City of St. Louis Affordable Housing Commission	\$400,058	Rent assistance, Personnel, Funds	<input checked="" type="checkbox"/> Housing Subsidy Assistance <input checked="" type="checkbox"/> Other Support
Other Public:			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Other Public:			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Other Public:			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Other Public:			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Private Funding			
Grants			<input type="checkbox"/> Housing Subsidy Assistance <input checked="" type="checkbox"/> Other Support
In-kind Resources			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Other Private:			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Other Private:			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Other Funding			
Grantee/Project Sponsor/Subrecipient (Agency) Cash	\$246,709	Funds	<input type="checkbox"/> Housing Subsidy Assistance <input checked="" type="checkbox"/> Other Support
Resident Rent Payments by Client to Private Landlord	\$297,840		
TOTAL (Sum of all Rows)	\$1,468,777		

2. Program Income and Resident Rent Payments

In Section 2, Chart A., report the total amount of program income and resident rent payments directly generated from the use of HOPWA funds, including repayments. Include resident rent payments collected or paid directly to the HOPWA program. Do NOT include payments made directly from a client household to a private landlord.

Note: Please see report directions section for definition of program income. (Additional information on program income is available in the HOPWA Grantee Oversight Resource Guide).

A. Total Amount Program Income and Resident Rent Payment Collected During the Operating Year

Program Income and Resident Rent Payments Collected		Total Amount of Program Income (for this operating year)
1.	Program income (e.g. repayments)	0
2.	Resident Rent Payments made directly to HOPWA Program	\$13,106
3.	Total Program Income and Resident Rent Payments (Sum of Rows 1 and 2)	\$13,106

B. Program Income and Resident Rent Payments Expended To Assist HOPWA Households

In Chart B, report on the total program income and resident rent payments (as reported above in Chart A) expended during the operating year. Use Row 1 to report Program Income and Resident Rent Payments expended on Housing Subsidy Assistance Programs (i.e., TBRA, STRMU, PHP, Master Leased Units, and Facility-Based Housing). Use Row 2 to report on the Program Income and Resident Rent Payment expended on Supportive Services and other non-direct Housing Costs.

Program Income and Resident Rent Payment Expended on HOPWA programs		Total Amount of Program Income Expended (for this operating year)
1.	Program Income and Resident Rent Payment Expended on Housing Subsidy Assistance costs	\$13,106
2.	Program Income and Resident Rent Payment Expended on Supportive Services and other non-direct housing costs	0
3.	Total Program Income Expended (Sum of Rows 1 and 2)	\$13,106

End of PART 2

PART 3: Accomplishment Data Planned Goal and Actual Outputs

In Chart 1, enter performance information (goals and actual outputs) for all activities undertaken during the operating year supported with HOPWA funds. Performance is measured by the number of households and units of housing that were supported with HOPWA or other federal, state, local, or private funds for the purposes of providing housing assistance and support to persons living with HIV/AIDS and their families.

Note: The total households assisted with HOPWA funds and reported in PART 3 of the CAPER should be the same as reported in the annual year-end IDIS data, and goals reported should be consistent with the Annual Plan information. Any discrepancies or deviations should be explained in the narrative section of PART 1.

1. HOPWA Performance Planned Goal and Actual Outputs

HOPWA Performance Planned Goal and Actual		[1] Output: Households				[2] Output: Funding	
		HOPWA Assistance		Leveraged Households		HOPWA Funds	
		a.	b.	c.	d.	e.	f.
		Goal	Actual	Goal	Actual	HOPWA Budget	HOPWA Actual
HOPWA Housing Subsidy Assistance		[1] Output: Households				[2] Output: Funding	
1.	Tenant-Based Rental Assistance	168	133			\$722,672	\$562,425
2a.	Permanent Housing Facilities: Received Operating Subsidies/Leased units (Households Served)						
2b.	Transitional/Short-term Facilities: Received Operating Subsidies/Leased units (Households Served)	40	50			\$119,001	\$154,617
3a.	Permanent Housing Facilities: Capital Development Projects placed in service during the operating year (Households Served)						
3b.	Transitional/Short-term Facilities: Capital Development Projects placed in service during the operating year (Households Served)						
4.	Short-Term Rent, Mortgage and Utility Assistance	110	220	136	132	\$98,640	\$240,599
5.	Permanent Housing Placement Services						
6.	Adjustments for duplication (subtract)						
7.	Total HOPWA Housing Subsidy Assistance (Columns a. – d. equal the sum of Rows 1-5 minus Row 6; Columns e. and f. equal the sum of Rows 1-5)	318	403	136	132	\$940,313	\$957,641
Housing Development (Construction and Stewardship of facility based housing)		[1] Output: Housing Units				[2] Output: Funding	
8.	Facility-based units; Capital Development Projects not yet opened (Housing Units)						
9.	Stewardship Units subject to 3 or 10 year use agreements						
10.	Total Housing Developed (Sum of Rows 78 & 9)						
Supportive Services		[1] Output Households				[2] Output: Funding	
11a.	Supportive Services provided by project sponsors/subrecipient that also delivered HOPWA housing subsidy assistance	208	566			\$188,880	\$264,054
11b.	Supportive Services provided by project sponsors/subrecipient that only provided supportive services.						
12.	Adjustment for duplication (subtract)						
13.	Total Supportive Services (Columns a. – d. equal the sum of Rows 11 a. & b. minus Row 12; Columns e. and f. equal the sum of Rows 11a. & 11b.)	208	566			\$188,880	\$264,054
Housing Information Services		[1] Output Households				[2] Output: Funding	
14.	Housing Information Services	900	1,188			\$135,310	\$68,356
15.	Total Housing Information Services	900	1,188			\$135,310	\$68,356

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Grant Administration and Other Activities		[1] Output Households				[2] Output: Funding	
16.	Resource Identification to establish, coordinate and develop housing assistance resources						
17.	Technical Assistance (if approved in grant agreement)						
18.	Grantee Administration (maximum 3% of total HOPWA grant)					\$41,845	\$3,556
19.	Project Sponsor Administration (maximum 7% of portion of HOPWA grant awarded)					\$88,516	\$80,074
20.	Total Grant Administration and Other Activities (Sum of Rows 17 – 20)					\$130,361	\$83,630
Total Expended						[2] Outputs: HOPWA Funds Expended	
						Budget	Actual
21.	Total Expenditures for program year (Sum of Rows 7, 10, 13, 15, and 20)					\$1,394,86	\$1,373,681

2. Listing of Supportive Services

Report on the households served and use of HOPWA funds for all supportive services. Do NOT report on supportive services leveraged with non-HOPWA funds.

Data check: Total unduplicated households and expenditures reported in Row 17 equal totals reported in Part 3, Chart 1, Row 13.

Supportive Services		[1] Output: Number of <u>Households</u>	[2] Output: Amount of HOPWA Funds Expended
1.	Adult day care and personal assistance		
2.	Alcohol and drug abuse services		
3.	Case management	616	\$264,054.16
4.	Child care and other child services		
5.	Education		
6.	Employment assistance and training		
7.	Health/medical/intensive care services, if approved Note: Client records must conform with 24 CFR §574.310		
8.	Legal services		
9.	Life skills management (outside of case management)		
10.	Meals/nutritional services		
11.	Mental health services		
12.	Outreach		
13.	Transportation		
14.	Other Activity (if approved in grant agreement). Specify:		
15.	Sub-Total Households receiving Supportive Services (Sum of Rows 1-14)	616	
16.	Adjustment for Duplication (subtract)		
17.	TOTAL Unduplicated Households receiving Supportive Services (Column [1] equals Row 15 minus Row 16; Column [2] equals sum of Rows 1-14)	616	\$264,054.16

3. Short-Term Rent, Mortgage and Utility Assistance (STRMU) Summary

In Row a., enter the total number of households served and the amount of HOPWA funds expended on Short-Term Rent, Mortgage and Utility (STRMU) Assistance. In Row b., enter the total number of STRMU-assisted households that received assistance with mortgage costs only (no utility costs) and the amount expended assisting these households. In Row c., enter the total number of STRMU-assisted households that received assistance with both mortgage and utility costs and the amount expended assisting these households. In Row d., enter the total number of STRMU-assisted households that received assistance with rental costs only (no utility costs) and the amount expended assisting these households. In Row e., enter the total number of STRMU-assisted households that received assistance with both rental and utility costs and the amount expended assisting these households. In Row f., enter the total number of STRMU-assisted households that received assistance with utility costs only (not including rent or mortgage costs) and the amount expended assisting these households. In row g., report the amount of STRMU funds expended to support direct program costs such as program operation staff.

Data Check: The total households reported as served with STRMU in Row a., column [1] and the total amount of HOPWA funds reported as expended in Row a., column [2] equals the household and expenditure total reported for STRMU in Part 3, Chart 1, Row 4, Columns b. and f., respectively.

Data Check: The total number of households reported in Column [1], Rows b., c., d., e., and f. equal the total number of STRMU households reported in Column [1], Row a. The total amount reported as expended in Column [2], Rows b., c., d., e., f., and g. equal the total amount of STRMU expenditures reported in Column [2], Row a.

Housing Subsidy Assistance Categories (STRMU)		[1] Output: Number of Households Served	[2] Output: Total HOPWA Funds Expended on STRMU during Operating Year
a.	Total Short-term mortgage, rent and/or utility (STRMU) assistance	220	\$120,299.33
b.	Of the total STRMU reported on Row a, total who received assistance with mortgage costs ONLY.	12	\$10,564.02
c.	Of the total STRMU reported on Row a, total who received assistance with mortgage and utility costs.	8	\$10,040.25
d.	Of the total STRMU reported on Row a, total who received assistance with rental costs ONLY.	85	\$58,322.50
e.	Of the total STRMU reported on Row a, total who received assistance with rental and utility costs.	11	\$9,612.64
f.	Of the total STRMU reported on Row a, total who received assistance with utility costs ONLY.	104	\$31,759.92
g.	Direct program delivery costs (e.g., program operations staff time)		N/A

End of PART 3

Part 4: Summary of Performance Outcomes

In Column [1], report the total number of eligible households that received HOPWA housing subsidy assistance, by type.

In Column [2], enter the number of households that continued to access each type of housing subsidy assistance into next operating year. In Column [3], report the housing status of all households that exited the program.

Data Check: The sum of Columns [2] (Number of Households Continuing) and [3] (Exited Households) equals the total reported in Column[1].

Note: Refer to the housing stability codes that appear in Part 5: Worksheet - Determining Housing Stability Outcomes.

Section 1. Housing Stability: Assessment of Client Outcomes on Maintaining Housing Stability (Permanent Housing and Related Facilities)

A. Permanent Housing Subsidy Assistance

	[1] Output: Total Number of Households Served	[2] Assessment: Number of Households that Continued Receiving HOPWA Housing Subsidy Assistance into the Next Operating Year	[3] Assessment: Number of Households that exited this HOPWA Program; their Housing Status after Exiting		[4] HOPWA Client Outcomes
Tenant-Based Rental Assistance	133	108	1 Emergency Shelter/Streets		Unstable Arrangements
			2 Temporary Housing		Temporarily Stable, with Reduced Risk of Homelessness
			3 Private Housing	20	Stable/Permanent Housing (PH)
			4 Other HOPWA		
			5 Other Subsidy	1	
			6 Institution		
			7 Jail/Prison	1	Unstable Arrangements
			8 Disconnected/Unknown		
			9 Death	3	Life Event
Permanent Supportive Housing Facilities/ Units	0	0	1 Emergency Shelter/Streets		Unstable Arrangements
			2 Temporary Housing		Temporarily Stable, with Reduced Risk of Homelessness
			3 Private Housing		Stable/Permanent Housing (PH)
			4 Other HOPWA		
			5 Other Subsidy		
			6 Institution		
			7 Jail/Prison		Unstable Arrangements
			8 Disconnected/Unknown		
			9 Death		Life Event

B. Transitional Housing Assistance

	[1] Output: Total Number of Households Served	[2] Assessment: Number of Households that Continued Receiving HOPWA Housing Subsidy Assistance into the Next Operating Year	[3] Assessment: Number of Households that exited this HOPWA Program; their Housing Status after Exiting		[4] HOPWA Client Outcomes
Transitional/ Short-Term			1 Emergency Shelter/Streets	1	Unstable Arrangements
			2 Temporary Housing	6	Temporarily Stable with Reduced Risk of Homelessness
			3 Private Housing	9	

Housing Facilities/ Units	50	17	4 Other HOPWA		Stable/Permanent Housing (PH)
			5 Other Subsidy	15	
			6 Institution		
			7 Jail/Prison	2	Unstable Arrangements
			8 Disconnected/unknown		
			9 Death		Life Event
B1:Total number of households receiving transitional/short-term housing assistance whose tenure exceeded 24 months			0		

Section 2. Prevention of Homelessness: Assessment of Client Outcomes on Reduced Risks of Homelessness

(Short-Term Housing Subsidy Assistance)

Report the total number of households that received STRMU assistance in Column [1].

In Column [2], identify the outcomes of the households reported in Column [1] either at the time that they were known to have left the STRMU program or through the project sponsor or subrecipient's best assessment for stability at the end of the operating year.

Information in Column [3] provides a description of housing outcomes; therefore, data is not required.

At the bottom of the chart:

- In Row 1a., report those households that received STRMU assistance during the operating year of this report, and the prior operating year.
- In Row 1b., report those households that received STRMU assistance during the operating year of this report, and the two prior operating years.

Data Check: The total households reported as served with STRMU in Column [1] equals the total reported in Part 3, Chart 1, Row 4, Column b.

Data Check: The sum of Column [2] should equal the number of households reported in Column [1].

Assessment of Households that Received STRMU Assistance

[1] Output: Total number of households	[2] Assessment of Housing Status		[3] HOPWA Client Outcomes
220	Maintain Private Housing <u>without</u> subsidy (e.g. Assistance provided/completed and client is stable, not likely to seek additional support)	183	Stable/Permanent Housing (PH)
	Other Private Housing without subsidy (e.g. client switched housing units and is now stable, not likely to seek additional support)		
	Other HOPWA Housing Subsidy Assistance		
	Other Housing Subsidy (PH)	6	
	Institution (e.g. residential and long-term care)		
	Likely that additional STRMU is needed to maintain current housing arrangements		Temporarily Stable, with Reduced Risk of Homelessness
	Transitional Facilities/Short-term (e.g. temporary or transitional arrangement)		
	Temporary/Non-Permanent Housing arrangement (e.g. gave up lease, and moved in with family or friends but expects to live there less than 90 days)	12	
	Emergency Shelter/street		Unstable Arrangements
	Jail/Prison		

	Disconnected	14	
	Death	5	Life Event
1a. Total number of those households that received STRMU Assistance in the operating year of this report that also received STRMU assistance in the prior operating year (e.g. households that received STRMU assistance in two consecutive operating years).			42
1b. Total number of those households that received STRMU Assistance in the operating year of this report that also received STRMU assistance in the two prior operating years (e.g. households that received STRMU assistance in three consecutive operating years).			7

Section 3. HOPWA Outcomes on Access to Care and Support

1a. Total Number of Households

Line [1]: For project sponsors/subrecipients that provided HOPWA housing subsidy assistance during the operating year identify in the appropriate row the number of households that received HOPWA housing subsidy assistance (TBRA, STRMU, Facility-Based, PHP and Master Leasing) and HOPWA funded case management services. Use Row c. to adjust for duplication among the service categories and Row d. to provide an unduplicated household total.

Line [2]: For project sponsors/subrecipients that did NOT provide HOPWA housing subsidy assistance identify in the appropriate row the number of households that received HOPWA funded case management services.

Note: These numbers will help you to determine which clients to report Access to Care and Support Outcomes for and will be used by HUD as a basis for analyzing the percentage of households who demonstrated or maintained connections to care and support as identified in Chart 1b. below.

Total Number of Households	
1. For Project Sponsors/Subrecipients that provided HOPWA Housing Subsidy Assistance: Identify the total number of households that received the following HOPWA-funded services:	
a. Housing Subsidy Assistance (duplicated)-TBRA, STRMU, PHP, Facility-Based Housing, and Master Leasing	403
b. Case Management	616
c. Adjustment for duplication (subtraction)	621
d. Total Households Served by Project Sponsors/Subrecipients with Housing Subsidy Assistance (Sum of Rows a.b. minus Row c.)	398
2. For Project Sponsors/Subrecipients did NOT provide HOPWA Housing Subsidy Assistance: Identify the total number of households that received the following HOPWA-funded service:	
a. HOPWA Case Management	0
b. Total Households Served by Project Sponsors/Subrecipients without Housing Subsidy Assistance	0

1b. Status of Households Accessing Care and Support

Column [1]: Of the households identified as receiving services from project sponsors/subrecipients that provided HOPWA housing subsidy assistance as identified in Chart 1a., Row 1d. above, report the number of households that demonstrated access or maintained connections to care and support within the program year.

Column [2]: Of the households identified as receiving services from project sponsors/subrecipients that did NOT provide HOPWA housing subsidy assistance as reported in Chart 1a., Row 2b., report the number of households that demonstrated improved access or maintained connections to care and support within the program year.

Note: For information on types and sources of income and medical insurance/assistance, refer to Charts below.

Categories of Services Accessed	[1] For project sponsors/subrecipients that provided HOPWA housing subsidy assistance, identify the households who demonstrated the following:	[2] For project sponsors/subrecipients that did NOT provide HOPWA housing subsidy assistance, identify the households who demonstrated the following:	Outcome Indicator
1. Has a housing plan for maintaining or establishing stable on-going housing	398		Support for Stable Housing
2. Had contact with case manager/benefits counselor consistent with the schedule specified in client's individual service plan	398		Access to

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(may include leveraged services such as Ryan White Medical Case Management)			Support
3. Had contact with a primary health care provider consistent with the schedule specified in client's individual service plan	398		Access to Health Care
4. Accessed and maintained medical insurance/assistance	398		Access to Health Care
5. Successfully accessed or maintained qualification for sources of income	398		Sources of Income

Chart 1b., Line 4: Sources of Medical Insurance and Assistance include, but are not limited to the following (Reference only)

<ul style="list-style-type: none"> MEDICAID Health Insurance Program, or use local program name MEDICARE Health Insurance Program, or use local program name 	<ul style="list-style-type: none"> Veterans Affairs Medical Services AIDS Drug Assistance Program (ADAP) State Children's Health Insurance Program (SCHIP), or use local program name 	<ul style="list-style-type: none"> Ryan White-funded Medical or Dental Assistance
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Chart 1b., Row 5: Sources of Income include, but are not limited to the following (Reference only)

<ul style="list-style-type: none"> Earned Income Veteran's Pension Unemployment Insurance Pension from Former Job Supplemental Security Income (SSI) 	<ul style="list-style-type: none"> Child Support Social Security Disability Income (SSDI) Alimony or other Spousal Support Veteran's Disability Payment Retirement Income from Social Security Worker's Compensation 	<ul style="list-style-type: none"> General Assistance (GA), or use local program name Private Disability Insurance Temporary Assistance for Needy Families (TANF) Other Income Sources
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1c. Households that Obtained Employment

Column [1]: Of the households identified as receiving services from project sponsors/subrecipients that provided HOPWA housing subsidy assistance as identified in Chart 1a., Row 1d. above, report on the number of households that include persons who obtained an income-producing job during the operating year that resulted from HOPWA-funded Job training, employment assistance, education or related case management/counseling services.

Column [2]: Of the households identified as receiving services from project sponsors/subrecipients that did NOT provide HOPWA housing subsidy assistance as reported in Chart 1a., Row 2b., report on the number of households that include persons who obtained an income-producing job during the operating year that resulted from HOPWA-funded Job training, employment assistance, education or case management/counseling services.

Note: This includes jobs created by this project sponsor/subrecipients or obtained outside this agency.

Note: Do not include jobs that resulted from leveraged job training, employment assistance, education or case management/counseling services.

Categories of Services Accessed	[1] For project sponsors/subrecipients that provided HOPWA housing subsidy assistance, identify the households who demonstrated the following:	[2] For project sponsors/subrecipients that did NOT provide HOPWA housing subsidy assistance, identify the households who demonstrated the following:
Total number of households that obtained an income-producing job	39	

End of PART 4

PART 5: Worksheet - Determining Housing Stability Outcomes (optional)

1. This chart is designed to assess program results based on the information reported in Part 4 and to help Grantees determine overall program performance. Completion of this worksheet is optional.

Permanent Housing Subsidy Assistance	Stable Housing (# of households remaining in program plus 3+4+5+6)	Temporary Housing (2)	Unstable Arrangements (1+7+8)	Life Event (9)
Tenant-Based Rental Assistance (TBRA)				
Permanent Facility-based Housing Assistance/Units				
Transitional/Short-Term Facility-based Housing Assistance/Units				
Total Permanent HOPWA Housing Subsidy Assistance				
Reduced Risk of Homelessness: Short-Term Assistance				
Short-Term Rent, Mortgage, and Utility Assistance (STRMU)				
Total HOPWA Housing Subsidy Assistance				

Background on HOPWA Housing Stability Codes
Stable Permanent Housing/Ongoing Participation

3 = Private Housing in the private rental or home ownership market (without known subsidy, including permanent placement with families or other self-sufficient arrangements) with reasonable expectation that additional support is not needed.

4 = Other HOPWA-funded housing subsidy assistance (not STRMU), e.g. TBRA or Facility-Based Assistance.

5 = Other subsidized house or apartment (non-HOPWA sources, e.g., Section 8, HOME, public housing).

6 = Institutional setting with greater support and continued residence expected (e.g., residential or long-term care facility).

Temporary Housing

2 = Temporary housing - moved in with family/friends or other short-term arrangement, such as Ryan White subsidy, transitional housing for homeless, or temporary placement in institution (e.g., hospital, psychiatric hospital or other psychiatric facility, substance abuse treatment facility or detox center).

Unstable Arrangements

1 = Emergency shelter or no housing destination such as places not meant for habitation (e.g., a vehicle, an abandoned building, bus/train/subway station, or anywhere outside).

7 = Jail /prison.

8 = Disconnected or disappeared from project support, unknown destination or no assessments of housing needs were undertaken.

Life Event

9 = Death, i.e., remained in housing until death. This characteristic is not factored into the housing stability equation.

Tenant-based Rental Assistance: Stable Housing is the sum of the number of households that (i) remain in the housing and (ii) those that left the assistance as reported under: 3, 4, 5, and 6. Temporary Housing is the number of households that accessed assistance, and left their current housing for a non-permanent housing arrangement, as reported under item: 2. Unstable Situations is the sum of numbers reported under items: 1, 7, and 8.

Permanent Facility-Based Housing Assistance: Stable Housing is the sum of the number of households that (i) remain in the housing and (ii) those that left the assistance as shown as items: 3, 4, 5, and 6. Temporary Housing is the number of households that accessed assistance, and left their current housing for a non-permanent housing arrangement, as reported under item 2. Unstable Situations is the sum of numbers reported under items: 1, 7, and 8.

Transitional/Short-Term Facility-Based Housing Assistance: Stable Housing is the sum of the number of households that (i) continue in the residences (ii) those that left the assistance as shown as items: 3, 4, 5, and 6. Other Temporary Housing is the number of households that accessed assistance, and left their current housing for a non-permanent housing arrangement, as reported under item 2. Unstable Situations is the sum of numbers reported under items: 1, 7, and 8.

Tenure Assessment. A baseline of households in transitional/short-term facilities for assessment purposes, indicate the number of households whose tenure exceeded 24 months.

STRMU Assistance: Stable Housing is the sum of the number of households that accessed assistance for some portion of the permitted 21-week period and there is reasonable expectation that additional support is not needed in order to maintain permanent housing living situation (as this is a time-limited form of housing support) as reported under housing status: Maintain Private Housing with subsidy; Other Private with Subsidy; Other HOPWA support; Other Housing Subsidy; and Institution. Temporarily Stable, with Reduced Risk of Homelessness is the sum of the number of households that accessed assistance for some portion of the permitted 21-week period or left their current housing arrangement for a transitional facility or other temporary/non-permanent housing arrangement and there is reasonable expectation additional support will be needed to maintain housing arrangements in the next year, as reported under housing status: Likely to maintain current housing arrangements, with additional STRMU assistance; Transitional Facilities/Short-term; and Temporary/Non-Permanent Housing arrangements. Unstable Situation is the sum of number of households reported under housing status: Emergency Shelter; Jail/Prison; and Disconnected.

End of PART 5

PART 6: Annual Certification of Continued Usage for HOPWA Facility-Based Stewardship Units (ONLY)

The Annual Certification of Usage for HOPWA Facility-Based Stewardship Units is to be used in place of Part 7B of the CAPER if the facility was originally acquired, rehabilitated or constructed/developed in part with HOPWA funds but no HOPWA funds were expended during the operating year. Scattered site units may be grouped together on one page.

Grantees that used HOPWA funding for new construction, acquisition, or substantial rehabilitation are required to operate their facilities for HOPWA eligible individuals for at least ten (10) years. If non-substantial rehabilitation funds were used they are required to operate for at least three (3) years. Stewardship begins once the facility is put into operation.

Note: See definition of Stewardship Units.

1. General information

HUD Grant Number(s)	Operating Year for this report From (mm/dd/yy) To (mm/dd/yy) <input type="checkbox"/> Final Yr <input type="checkbox"/> Yr 1; <input type="checkbox"/> Yr 2; <input type="checkbox"/> Yr 3; <input type="checkbox"/> Yr 4; <input type="checkbox"/> Yr 5; <input type="checkbox"/> Yr 6; <input type="checkbox"/> Yr 7; <input type="checkbox"/> Yr 8; <input type="checkbox"/> Yr 9; <input type="checkbox"/> Yr 10;
Grantee Name	Date Facility Began Operations (mm/dd/yy)

2. Number of Units and Non-HOPWA Expenditures

Facility Name:	Number of Stewardship Units Developed with HOPWA funds	Amount of Non-HOPWA Funds Expended in Support of the Stewardship Units during the Operating Year
Total Stewardship Units (subject to 3- or 10- year use periods)		

3. Details of Project Site

Project Sites: Name of HOPWA-funded project	
Site Information: Project Zip Code(s)	
Site Information: Congressional District(s)	
Is the address of the project site confidential?	<input type="checkbox"/> Yes, protect information; do not list <input type="checkbox"/> Not confidential; information can be made available to the public
If the site is not confidential: Please provide the contact information, phone, email address/location, if business address is different from facility address	

I certify that the facility that received assistance for acquisition, rehabilitation, or new construction from the Housing Opportunities for Persons with AIDS Program has operated as a facility to assist HOPWA-eligible persons from the date shown above. I also certify that the grant is still serving the planned number of HOPWA-eligible households at this facility through leveraged resources and all other requirements of the grant agreement are being satisfied.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate.

Name & Title of Authorized Official of the organization that continues to operate the facility:	Signature & Date (mm/dd/yy)
Name & Title of Contact at Grantee Agency (person who can answer questions about the report and program)	Contact Phone (with area code)

End of PART 6

Part 7: Summary Overview of Grant Activities**A. Information on Individuals, Beneficiaries, and Households Receiving HOPWA Housing Subsidy Assistance (TBRA, STRMU, Facility-Based Units, Permanent Housing Placement and Master Leased Units ONLY)**

Note: Reporting for this section should include ONLY those individuals, beneficiaries, or households that received and/or resided in a household that received HOPWA Housing Subsidy Assistance as reported in Part 3, Chart 1, Row 7, Column b. (e.g., do not include households that received HOPWA supportive services ONLY).

Section 1. HOPWA-Eligible Individuals who Received HOPWA Housing Subsidy Assistance**a. Total HOPWA Eligible Individuals Living with HIV/AIDS**

In Chart a., provide the total number of eligible (and unduplicated) low-income individuals living with HIV/AIDS who qualified their household to receive HOPWA housing subsidy assistance during the operating year. This total should include only the individual who qualified the household for HOPWA assistance, NOT all HIV positive individuals in the household.

Individuals Served with Housing Subsidy Assistance	Total
Number of individuals with HIV/AIDS who qualified their household to receive HOPWA housing subsidy assistance.	398

Chart b. Prior Living Situation

In Chart b., report the prior living situations for all Eligible Individuals reported in Chart a. In Row 1, report the total number of individuals who continued to receive HOPWA housing subsidy assistance from the prior operating year into this operating year. In Rows 2 through 17, indicate the prior living arrangements for all new HOPWA housing subsidy assistance recipients during the operating year.

Data Check: The total number of eligible individuals served in Row 18 equals the total number of individuals served through housing subsidy assistance reported in Chart a. above.

Category		Total HOPWA Eligible Individuals Receiving Housing Subsidy Assistance
1.	Continuing to receive HOPWA support from the prior operating year	185
New Individuals who received HOPWA Housing Subsidy Assistance support during Operating Year		
2.	Place not meant for human habitation (such as a vehicle, abandoned building, bus/train/subway station/airport, or outside)	0
3.	Emergency shelter (including hotel, motel, or campground paid for with emergency shelter voucher)	16
4.	Transitional housing for homeless persons	1
5.	Total number of new Eligible Individuals who received HOPWA Housing Subsidy Assistance with a Prior Living Situation that meets HUD definition of homelessness (Sum of Rows 2 – 4)	17
6.	Permanent housing for formerly homeless persons (such as Shelter Plus Care, SHP, or SRO Mod Rehab)	1
7.	Psychiatric hospital or other psychiatric facility	2
8.	Substance abuse treatment facility or detox center	2
9.	Hospital (non-psychiatric facility)	
10.	Foster care home or foster care group home	
11.	Jail, prison or juvenile detention facility	1
12.	Rented room, apartment, or house	150
13.	House you own	31
14.	Staying or living in someone else's (family and friends) room, apartment, or house	26
15.	Hotel or motel paid for without emergency shelter voucher	

16.	Other	
17.	Don't Know or Refused	
18.	TOTAL Number of HOPWA Eligible Individuals (sum of Rows 1 and 5-17)	398

c. Homeless Individual Summary

In Chart c., indicate the number of eligible individuals reported in Chart b., Row 5 as homeless who also are homeless Veterans and/or meet the definition for Chronically Homeless (See Definition section of CAPER). The totals in Chart c. do not need to equal the total in Chart b., Row 5.

Category	Number of Homeless Veteran(s)	Number of Chronically Homeless
HOPWA eligible individuals served with HOPWA Housing Subsidy Assistance	9	22

Section 2. Beneficiaries

In Chart a., report the total number of HOPWA eligible individuals living with HIV/AIDS who received HOPWA housing subsidy assistance (*as reported in Part 7A, Section 1, Chart a.*), and all associated members of their household who benefitted from receiving HOPWA housing subsidy assistance (resided with HOPWA eligible individuals).

Note: See definition of HOPWA Eligible Individual

Note: See definition of Transgender.

Note: See definition of Beneficiaries.

Data Check: The sum of each of the Charts b. & c. on the following two pages equals the total number of beneficiaries served with HOPWA housing subsidy assistance as determined in Chart a., Row 4 below.

a. Total Number of Beneficiaries Served with HOPWA Housing Subsidy Assistance

Individuals and Families Served with HOPWA Housing Subsidy Assistance	Total Number
1. Number of individuals with HIV/AIDS who qualified the household to receive HOPWA housing subsidy assistance (equals the number of HOPWA Eligible Individuals reported in Part 7A, Section 1, Chart a.)	398
2. Number of ALL other persons diagnosed as HIV positive who reside with the HOPWA eligible individuals identified in Row 1 and who benefitted from the HOPWA housing subsidy assistance	7
3. Number of ALL other persons NOT diagnosed as HIV positive who reside with the HOPWA eligible individual identified in Row 1 and who benefited from the HOPWA housing subsidy	242
4. TOTAL number of ALL <u>beneficiaries</u> served with Housing Subsidy Assistance (Sum of Rows 1,2, & 3)	647

b. Age and Gender

In Chart b., indicate the Age and Gender of all beneficiaries as reported in Chart a. directly above. Report the Age and Gender of all HOPWA Eligible Individuals (those reported in Chart a., Row 1) using Rows 1-5 below and the Age and Gender of all other beneficiaries (those reported in Chart a., Rows 2 and 3) using Rows 6-10 below. The number of individuals reported in Row 11, Column E. equals the total number of beneficiaries reported in Part 7, Section 2, Chart a., Row 4.

HOPWA Eligible Individuals (Chart a, Row 1)						
		A.	B.	C.	D.	E.
		Male	Female	Transgender M to F	Transgender F to M	TOTAL (Sum of Columns A-D)
1.	Under 18	2				2
2.	18 to 30 years	39	9	3		51
3.	31 to 50 years	160	71	4		235
4.	51 years and Older	84	26	0		110
5.	Subtotal (Sum of Rows 1-4)	285	106	7		398
All Other Beneficiaries (Chart a, Rows 2 and 3)						
		A.	B.	C.	D.	E.
		Male	Female	Transgender M to F	Transgender F to M	TOTAL (Sum of Columns A-D)
6.	Under 18	72	72			144
7.	18 to 30 years	30	19			49
8.	31 to 50 years	17	13			30
9.	51 years and Older	12	14			26
10.	Subtotal (Sum of Rows 6-9)	131	118			249
Total Beneficiaries (Chart a, Row 4)						
11.	TOTAL (Sum of Rows 5 & 10)	416	224	7		647

c. Race and Ethnicity*

In Chart c., indicate the Race and Ethnicity of all beneficiaries receiving HOPWA Housing Subsidy Assistance as reported in Section 2, Chart a., Row 4. Report the race of all HOPWA eligible individuals in Column [A]. Report the ethnicity of all HOPWA eligible individuals in column [B]. Report the race of all other individuals who benefitted from the HOPWA housing subsidy assistance in column [C]. Report the ethnicity of all other individuals who benefitted from the HOPWA housing subsidy assistance in column [D]. The summed total of columns [A] and [C] equals the total number of beneficiaries reported above in Section 2, Chart a., Row 4.

Category		HOPWA Eligible Individuals		All Other Beneficiaries	
		[A] Race [all individuals reported in Section 2, Chart a., Row 1]	[B] Ethnicity [Also identified as Hispanic or Latino]	[C] Race [total of individuals reported in Section 2, Chart a., Rows 2 & 3]	[D] Ethnicity [Also identified as Hispanic or Latino]
1.	American Indian/Alaskan Native	2			
2.	Asian				
3.	Black/African American	298	2	207	
4.	Native Hawaiian/Other Pacific Islander				
5.	White	95	7	41	2
6.	American Indian/Alaskan Native & White				
7.	Asian & White				
8.	Black/African American & White	2		1	
9.	American Indian/Alaskan Native & Black/African American				
10.	Other Multi-Racial	1	1		
11.	Column Totals (Sum of Rows 1-10)	398	10	249	2
Data Check: Sum of Row 11 Column A and Row 11 Column C equals the total number HOPWA Beneficiaries reported in Part 3A, Section 2, Chart a., Row 4.					

*Reference (data requested consistent with Form HUD-27061 Race and Ethnic Data Reporting Form)

Section 3. Households

Household Area Median Income

Report the area median income(s) for all households served with HOPWA housing subsidy assistance.

Data Check: The total number of households served with HOPWA housing subsidy assistance should equal Part 3C, Row 7, Column b and Part 7A, Section 1, Chart a. (Total HOPWA Eligible Individuals Served with HOPWA Housing Subsidy Assistance).

Note: Refer to http://www.huduser.org/portal/datasets/il/il2010/select_Geography_mfi.odn for information on area median income in your community.

Percentage of Area Median Income		Households Served with HOPWA Housing Subsidy Assistance
1.	0-30% of area median income (extremely low)	347
2.	31-50% of area median income (very low)	50
3.	51-80% of area median income (low)	1
4.	Total (Sum of Rows 1-3)	398

Part 7: Summary Overview of Grant Activities**B. Facility-Based Housing Assistance**

Complete one Part 7B for each facility developed or supported through HOPWA funds.

Do not complete this Section for programs originally developed with HOPWA funds but no longer supported with HOPWA funds. If a facility was developed with HOPWA funds (subject to ten years of operation for acquisition, new construction and substantial rehabilitation costs of stewardship units, or three years for non-substantial rehabilitation costs), but HOPWA funds are no longer used to support the facility, the project sponsor or subrecipient should complete Part 6: Annual Certification of Continued Usage for HOPWA Facility-Based Stewardship Units (ONLY).

Complete Charts 2a., Project Site Information, and 2b., Type of HOPWA Capital Development Project Units, for all Development Projects, including facilities that were past development projects, but continued to receive HOPWA operating dollars this reporting year.

1. Project Sponsor/Subrecipient Agency Name (Required)

Peter and Paul Community Services, Inc.

2. Capital Development**2a. Project Site Information for HOPWA Capital Development of Projects (For Current or Past Capital Development Projects that receive HOPWA Operating Costs this reporting year)**

Note: If units are scattered-sites, report on them as a group and under type of Facility write "Scattered Sites."

Type of Development this operating year	HOPWA Funds Expended this operating year (if applicable)	Non-HOPWA funds Expended (if applicable)	Name of Facility:
<input type="checkbox"/> New construction	\$	\$	Type of Facility [Check <u>only one</u> box.] <input type="checkbox"/> Permanent housing <input type="checkbox"/> Short-term Shelter or Transitional housing <input type="checkbox"/> Supportive services only facility
<input type="checkbox"/> Rehabilitation	\$	\$	
<input type="checkbox"/> Acquisition	\$	\$	
<input type="checkbox"/> Operating	\$	\$	
a.	Purchase/lease of property:		Date (mm/dd/yy):
b.	Rehabilitation/Construction Dates:		Date started: _____ Date Completed: _____
c.	Operation dates:		Date residents began to occupy: <input type="checkbox"/> Not yet occupied
d.	Date supportive services began:		Date started: _____ <input type="checkbox"/> Not yet providing services
e.	Number of units in the facility:		HOPWA-funded units = _____ Total Units = _____
f.	Is a waiting list maintained for the facility?		<input type="checkbox"/> Yes <input type="checkbox"/> No <i>If yes, number of participants on the list at the end of</i>

		operating year
g.	What is the address of the facility (if different from business address)?	
h.	Is the address of the project site confidential?	<input type="checkbox"/> Yes, protect information; do not publish list <input type="checkbox"/> No, can be made available to the public

2b. Number and Type of HOPWA Capital Development Project Units (For Current or Past Capital Development Projects that receive HOPWA Operating Costs this Reporting Year)

For units entered above in 2a. please list the number of HOPWA units that fulfill the following criteria:

	Number Designated for the Chronically Homeless	Number Designated to Assist the Homeless	Number Energy-Star Compliant	Number 504 Accessible
Rental units constructed (new) and/or acquired with or without rehab				
Rental units rehabbed				
Homeownership units constructed (if approved)				

3. Units Assisted in Types of Housing Facility/Units Leased by Project Sponsor or Subrecipient
 Charts 3a., 3b. and 4 are required for each facility. In Charts 3a. and 3b., indicate the type and number of housing units in the facility, including master leased units, project-based or other scattered site units leased by the organization, categorized by the number of bedrooms per unit.

Note: The number units may not equal the total number of households served.

Please complete separate charts for each housing facility assisted. Scattered site units may be grouped together.

3a. Check one only

- ☐ Permanent Supportive Housing Facility/Units
☒ Short-term Shelter or Transitional Supportive Housing Facility/Units

3b. Type of Facility

Complete the following Chart for all facilities leased, master leased, project-based, or operated with HOPWA funds during the reporting year.

Name of Project Sponsor/Agency Operating the Facility/Leased Units:

Type of housing facility operated by the project sponsor/subrecipient		Total Number of <u>Units</u> in use during the Operating Year Categorized by the Number of Bedrooms per Units					
		SRO/Studio/0 bdrm	1 bdrm	2 bdrm	3 bdrm	4 bdrm	5+bdrm
a.	Single room occupancy dwelling						
b.	Community residence		12	4			
c.	Project-based rental assistance units or leased units						
d.	Other housing facility Specify:						

4. Households and Housing Expenditures

Enter the total number of households served and the amount of HOPWA funds expended by the project sponsor/subrecipient on subsidies for housing involving the use of facilities, master leased units, project based or other scattered site units leased by the organization.

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Housing Assistance Category: Facility Based Housing		Output: Number of Households	Output: Total HOPWA Funds Expended during Operating Year by Project Sponsor/subrecipient
a.	Leasing Costs		
b.	Operating Costs	50	\$141,648.43
c.	Project-Based Rental Assistance (PBRA) or other leased units		
d.	Other Activity (if approved in grant agreement) <u>Specify:</u>		
e.	Adjustment to eliminate duplication (subtract)		
f.	TOTAL Facility-Based Housing Assistance (Sum Rows a. through d. minus Row e.)	50	\$141,648.43